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## Massachusetts Gaming Commission Meeting Minutes

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### SCREENING COMMITTEE FOR EXECUTIVE DIRECTOR

**Date/Time:** December 4, 2023, 11:00 a.m.  
**Place:** Massachusetts Gaming Commission  
VIA CONFERENCE CALL NUMBER: 1-646-741-5292  
PARTICIPANT CODE: 111 463 4631

The Committee conducted this public meeting remotely utilizing collaboration technology. Use of this technology was intended to ensure an adequate, alternative means of public access to the Committee's deliberations for any interested member of the public.

#### **Committee Members Present:**

Commissioner Eileen O'Brien, Chair  
Chief People and Diversity Officer David Muldrew  
Interim Investigations Enforcement Bureau Director/Chief Enforcement Counsel Heather Hall  
Commissioner Jordan Maynard  
Chief Financial Officer Derek Lennon

#### 1. Call to Order

Commissioner O'Brien recognized a quorum. All members of the Committee were present.

#### 2. Discussion of the process for review of candidates and selection of finalists for the position of Executive Director.

The Committee discussed the general process it would follow for candidates selected for first round interviews. The Committee stated that interview questions will follow the topics and requirements listed in the job description. Core topics for interview questions will include a candidate's management experience; regulatory experience; legal experience; communication experience; constituent services; gaming, racing, and sports wagering; budgeting experience; Open Meeting Law and Public Records Law; and diversity. Candidates will not be asked questions in all of these topics; these topics function as a "menu" of options from which the Committee may ask questions.

3. Executive Session

The Committee discussed meeting in executive session in conjunction with the initial screening process to consider specific questions relating to specific applicants for Executive Director in accordance with G.L. c. 30A, § 21(a)(8), because the Chair declared that an open meeting would have a detrimental effect on obtaining qualified applicants for the position.

Commissioner Maynard moved to meet in executive session. Mr. Lennon seconded the motion.

*Roll call vote:*  
*Mr. Muldrew:* Aye  
*Ms. Hall:* Aye  
*Commissioner Maynard:* Aye  
*Mr. Lennon:* Aye  
*Commissioner O'Brien:* Aye

*The motion passed unanimously.*

The Committee discussed meeting in executive session in conjunction with the initial screening process to consider specific applicants for Executive Director in accordance with G.L. c. 30A, § 21(a)(8), because the Chair declared that an open meeting would have a detrimental effect on obtaining qualified applicants for the position. The Committee anticipated that the open session of the meeting would not reconvene at the conclusion of the executive session.

Commissioner Maynard moved to meet in executive session. Mr. Lennon seconded the motion.

*Roll call vote:*  
*Mr. Muldrew:* Aye  
*Ms. Hall:* Aye  
*Commissioner Maynard:* Aye  
*Mr. Lennon:* Aye  
*Commissioner O'Brien:* Aye

*The motion passed unanimously.*

Commissioner O'Brien stated the public meeting would not reconvene following executive session. The Committee entered executive session.

**List of Documents and Other Items Used**

1. [Notice of Meeting and Agenda](#) dated November 29, 2023