



Massachusetts Gaming Commission Meeting Minutes

Date/Time: October 1, 2020 – 10:00 a.m.

Place: Massachusetts Gaming Commission
VIA CONFERENCE CALL NUMBER: 1-646-741-5293
MEETING ID: 112 241 9137

Present: Chair Cathy Judd-Stein
Commissioner Gayle Cameron
Commissioner Enrique Zuniga
Commissioner Bruce Stebbins
Commissioner Eileen O'Brien

Given the unprecedented circumstances, Governor Charles Baker issued an order to provide limited relief from certain provisions of the Open Meeting Law to protect the health and safety of the public and individuals interested in attending public meetings during the global Coronavirus pandemic. In keeping with the guidance provided, the Commission conducted this public meeting utilizing remote collaboration technology.

Call to Order

10:00 a.m. Chair Cathy Judd-Stein called to order public meeting #322 of the Massachusetts Gaming Commission (Commission).

The Chair confirmed a quorum for the meeting with a Roll Call. The following Commissioners were present:

*Commissioner Cameron
Commissioner O'Brien
Commissioner Zuniga
Commissioner Stebbins
Chair Judd-Stein*

Administrative Update

10:03 a.m. The meeting was convened for purposes of discussing the hiring process for a new Director of the IEB. It was noted that interim IEB Director Loretta Lillios would not be joining the call.

Executive Director Karen Wells worked with Commissioner Cameron on a draft of the job posting for the position. The purpose of the review at the meeting was to gather input from the commissioners to attain a consensus so that the position may be posted and a competitive process for hiring may ensue.

Ms. Wells shared the draft document including the statutory description of the position. The Commission reviewed the draft job posting and discussed the language therein.

10:07 a.m. There was discussion about the relation between the position and the executive director.

10:10 a.m. Ms. Wells discussed the need for the executive director to perform certain administrative functions including human resources, budget, salary, administrative, and workspace issues. There is an expectation that there would be a connection between the executive director and the director of the IEB in that capacity.

10:12 a.m. There was discussion around the statutory language being quoted in the job description, and that it would be beneficial for a candidate to know the language and how it would be implemented.

10:18 a.m. The delegation of the chair's statutory authority to oversee the IEB was discussed. The Chair stated that she is not comfortable delegating statutory authority, but instead, inclined to request assistance in accomplishing the work of the commission.

10:19 a.m. Ms. Wells provided a general overview of the four divisions within the IEB. She noted the statute's language and required coordination with Massachusetts State Police and the Attorney General's office and that it is important to note the IEB is a law enforcement agency.

10:20 a.m. Ms. Wells then reviewed the duties and responsibilities section of the draft position posting with the Commission. She stated that everything, including the gaming agents division, is overseen by the director of the IEB. She noted the importance of continually reviewing, developing, and documenting policies and procedures within the IEB.

10:26 a.m.

- 10:27 a.m. There was discussion about the statutory language that describes the day-to-day supervision and control of the IEB, as well as the responsibility to evaluate, hire and remove the IEB Director, and the responsibility of the Chair and the executive director.
- 10:30 a.m. Commissioner O'Brien suggested that language directly from the statute (G.L. c.23K, section 6(a)) relative to the authority and responsibility of the IEB director be inserted into the posting. It was agreed that this was prudent.
- There was discussion about who evaluated the IEB Director's performance, the need for independence of the IEB Director and avoiding conflict, the connection with the Executive Director relative to the administrative functions, and the oversight of investigations.
- There was then discussion as to how best to evaluate the director of the IEB.
- 11:03 a.m. The Commission resolved to expand on the second to the last bullet, to designate this position to work in coordination with the Executive Director on issues involving other departments including I.T., finance, communications, and human resources.
- 11:06 a.m. Next, Ms. Wells reviewed the Skills and Qualifications section of the draft job description with the Commission. Edits were made to parallel the standards this position is held to, to mirror the licensees' standards.
- Other edits were made to this section concerning finance and public presentations.
- 11:19 a.m. There was a discussion around diversity requirements in the posting.
- 11:27 a.m. Next, the Commission discussed a strategy for posting the position. There will be a four-week posting period with an option for a cover letter and a resume to be submitted to the appropriate system.
- 11:32 a.m. Workforce, Supplier, and Diversity Development Director Jill Griffin suggested some specific minority groups to contact to promote the position.
- 11:38 a.m. The Chair stated that the Commission anticipated meeting in executive session in accordance with G.L. c. 30A, §21(a)(3) to discuss strategy with respect to litigation as a discussion of the subject matter at an open meeting may have a detrimental effect on the litigating position of the Commission. The public session of the Commission meeting would not reconvene at the conclusion of the executive session.
- 12:18 p.m. *Commissioner Cameron moved to go into executive session. Commissioner Stebbins seconded the motion.*

Roll Call Vote:

Commissioner Cameron: Aye.

Commissioner O'Brien: Aye.

Commissioner Zuniga: Aye.

Commissioner Stebbins: Aye.

Chair Judd-Stein: Aye.

The motion passed unanimously.

List of Documents and Other Items Used

1. Notice of Meeting and Agenda dated October 1, 2020
2. Job posting for director of the IEB