



NOTICE OF MEETING AND AGENDA

Pursuant to the Massachusetts Open Meeting Law (G.L. c. 30A, §§ 18-25), St. 2022, c. 107, and St. 2023, c. 2, notice is hereby given of a public meeting of the **Massachusetts Gaming Commission**. The meeting will take place:

Wednesday | May 10, 2023 | 11:15 a.m.

VIA REMOTE ACCESS: 1-646-741-5292

MEETING ID/ PARTICIPANT CODE: 112 628 6657

All meetings are streamed live at www.massgaming.com.

Please note that the Commission will conduct this public meeting remotely utilizing collaboration technology. Use of this technology is intended to ensure an adequate, alternative means of public access to the Commission's deliberations for any interested member of the public. If there is any technical problem with the Commission's remote connection, an alternative conference line will be noticed immediately on www.massgaming.com.

All documents and presentations related to this agenda will be available for your review on the morning of the meeting date by visiting our website and clicking on the News header, under the Meeting Archives drop-down.

PUBLIC MEETING - #452

1. Call to Order – Cathy Judd-Stein, Chair
2. Administrative Update – Karen Wells, Executive Director
3. Commissioner Updates
 - a. FY24 Commissioners Budget Review – Commissioner Nakisha Skinner, Derek Lennon, Chief Financial Officer, John Scully, Finance and Budget Office Manager, Grace Robinson, Chief Administrative Officer to the Chair **VOTE**
 - b. **Succession of Officers and Positions – Commissioner Eileen O'Brien VOTE**
4. Investigations and Enforcement Bureau – Loretta Lillios, Director of Investigations and Enforcement Bureau; Gaming Enforcement Unit – Detective Lieutenant Mike Leo; Lieutenant Sean O'Brien
 - a. Public Safety Update
 - I. Executive Session **VOTE**
The Commission anticipates that it will meet in executive session in accordance with G.L. c.30A, §21(a)(4) to discuss the deployment of security personnel or devices, or strategies with respect thereto at the



Massachusetts Gaming Commission

gaming establishments. The public session of the Commission meeting will not reconvene at the conclusion of the executive session.

5. Other Business - Reserved for matters the Chair did not reasonably anticipate at the time of posting.

I certify that this Notice was posted as “Massachusetts Gaming Commission Meeting” at www.massgaming.com and emailed to regs@sec.state.ma.us. Posted to Website: May 8, 2023 | 11:00 a.m. EST

May 8, 2023



Cathy Judd-Stein, Chair

*If there are any questions pertaining to accessibility and/or further assistance is needed,
please email Grace.Robinson@massgaming.gov.*



Massachusetts Gaming Commission

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TO: Chair Judd-Stein
Commissioner O'Brien
Commissioner Hill
Commissioner Skinner
Commissioner Maynard

FROM: Grace Robinson, Chief Administrative Officer to the Chair; John Scully, Finance and Budget Office Manager; Derek Lennon, Chief Financial Officer

CC: Karen Wells, Executive Director

DATE: May 2, 2023

RE: FY24 Commissioners Budget

EXECUTIVE SUMMARY:

The Finance and Procurement team has begun the FY24 budget process, reviewing existing budgets with each division and receiving proposals for revisions. The Commissioners are participating in the same budgeting planning process during the public meeting in order to comply with open meeting laws and state ethics.

Each Commissioner has had the opportunity to meet with Grace Robinson, Derek Lennon and John Scully to review the proposed FY24 Commissioner's budget and suggest any changes or considerations. All Commissioner's have reviewed the proposed budget (attached), along with an overview of the allocations and previous year's spending levels. The proposed FY24 Commissioner's budget is largely level funded, with a few exceptions.

Any proposed expansions to the budget will require sufficient justification and detailed calculations to demonstrate the need of the item(s), and/or specific consequences if the item were reduced or eliminated.

The Commission will vote on the final budget for the entire agency at a public meeting in June.

Clarifying Details and Items for Consideration:

A. Budget Allocations

- a. With the addition of Sports Wagering, the budget will now be allocated across Gaming, Racing and Sports Wagering.
 - i. Gaming will carry 65% of the budget.
 - ii. Sports Wagering will carry 28.5% of the budget.
 - iii. Racing will carry 6.5% of the budget.

- B. Salaries (AA)
 - a. The salary line item includes Commissioner salaries (5), Executive Assistant salary (1), and CAO to the Chair salary (1).
- C. Parking and Meetings/Meeting Space (E22)
 - a. All five Commissioners have a parking space at 101 Federal Street. Two of those are included in the MGC Lease.
 - i. Parking for next year has slightly increased (\$18,720 to \$19,080).
 - ii. Parking will now be included under object code G01.
 - b. Funding is available for offsite meeting space. This could be used to host offsite public meetings and hearings, as has been done in the past, and would cover costs for space rentals, AV needs, catering, etc.
 - c. A new line item has been added for Commissioner sponsored team building.
- D. General Consulting (J33 to H23)
 - a. Funding for transcription services has been reallocated for general consulting purposes.
 - b. Legal has purchased a new transcription service so it is no longer needed under the Commissioners budget.
- E. Travel and Conferences (B01, E30, E41, EE2)
 - a. Due to the rollout of Sports Wagering, Commissioners travelled less than anticipated in FY23. However, several Commissioners have expressed an interest in greater travel to both conferences and licensee property/site visits in FY24.
 - b. Travel is currently level funded for FY24.
 - c. The total budgeted amount for travel assumes an average of just under \$3,000 per Commissioner, per conference (including conference registration, flights, hotel rooms and reimbursements) and an estimated three conferences per Commissioner. This would allow for \$8,500 per Commissioner for the year's travel for a total travel budget of \$42,500.
- F. Additional Items
 - a. Funding for printing/supplies (E02) and office furnishings (K07) have been level funded.
 - b. The Fringe Benefit Cost Recoupment has increased.
 - c. FY23 saw a line item for Application Consulting Review (EY) which will not be needed in FY24, resulting in a decrease in the total Commissioner's budget for FY24.

SUPPORTING DOCUMENTS:

1. Proposed FY24 Commissioners Budget

CONCLUDING STATEMENT:

All Commissioners have reviewed this budget. Additional adjustments based on conversations during the public meeting can be made.

FY24 Proposed Commissioners Budget

Object		New Description		Sum of FY23 Amount	Sum of FY24 Amount
Appropriation	Code	object_name			
10500001	A01	Salaries: Inclusive	Employee Compensation	\$815,872.68	\$595,397.04
SUM AA				\$815,872.68	\$595,397.04
	B01	Other Out Of State Travel - INCLUSIVE: AIRFARE, HOTEL, LODGI	Travel Reimbursements --In State (6 Commission Meetings a Year, Site Visits) --Out of Pocket Out of State Expenses	\$18,000.00	\$18,000.00
	B02	In-State Travel		\$0.00	\$0.00
	B05	Conference, Training, Registration and Membership Dues and Licenses		\$0.00	\$0.00
SUM BB				\$18,000.00	\$18,000.00
	D09	Fringe Benefit Cost Recoupment	Fringe rate of 43.36%	\$326,349.07	\$258,759.55
			Tax rate of 2.45%	\$15,419.99	\$14,587.23
SUM DD				\$341,769.06	\$273,346.78
	E02	Printing Expenses & Supplies	Lane Printing, etc.	\$200.00	\$200.00
	E12	Subscriptions, Memberships & Licensing Fees	Trade Journals	\$5,950.00	\$5,950.00
	E13	Advertising Expenses		\$0.00	\$0.00
	E22	Temp Use Space/Confer- Incidental Includes Reservation Fees	Note see G01. Parking 75-101--5 spaces. Two of the spaces are included in the lease. This item pays for 3 of the spaces.	\$18,720.00	\$0.00
			Temporary Space @ 6mtgs - \$2K meeting space 6 mtgs and \$5k to stream for 4 of the meetings	\$32,000.00	\$32,000.00
	E22	Temp Use Space/Confer- Incidental Includes Reservation Fees	Team building department conferences/meetings, meals, light refreshments, and incidentals	\$0.00	\$8,000.00
	E30	Credit Card Purchases	Allowable Credit Card Expenses	\$7,500.00	\$7,500.00
	E41	Out Of State Travel Expen on Behalf of State Employ	Travel	\$10,000.00	\$10,000.00

	EE2	Conference, Training and Registration Fees	Conference/Trainings	\$7,000.00	\$7,000.00
SUM EE				\$81,370.00	\$70,650.00
	G01	Space Rental	Note See E22. Parking 75-101--5 spaces. Two of the spaces are included in the lease. This item pays for 3 of the spaces.	\$0.00	\$19,080.00
SUM GG				\$0.00	\$19,080.00
	H23	Program Coordinators	General Consulting	\$0.00	\$10,000.00
			Independent Monitor bills paid in 2nd quarter of FY22	\$50,771.80	\$0.00
			Independent Monitor bills paid in first quarter of FY22	\$32,608.40	\$0.00
			NA	\$0.00	\$0.00
			Prior Year Adjustment	\$0.00	\$0.00
SUM HH				\$83,380.20	\$10,000.00
	J33	Photographic & Micrographic Services	Transcriptions services	\$10,000.00	\$0.00
SUM JJ				\$10,000.00	\$0.00
	K07	Office Furnishings	Office Furnishings	\$5,000.00	\$5,000.00
SUM KK				\$5,000.00	\$5,000.00
				\$1,355,391.94	\$991,473.82
10500003	A01	Salaries: Inclusive	Commissioners Employees Salaries	\$64,831.02	\$59,539.70
SUM AA				\$64,831.02	\$59,539.70
	D09	Fringe Benefit Cost Recoupment	Fringe rate of 43.36%	\$25,932.41	\$25,875.95
			Tax rate of 2.45%	\$1,225.31	\$1,458.72
SUM DD				\$27,157.72	\$27,334.67
				\$91,988.74	\$86,874.37
10501384	A01	Salaries: Inclusive	Commissioners Employees Salaries	\$0.00	\$261,058.70
SUM AA				\$0.00	\$261,058.70
	D09	Fringe Benefit Cost Recoupment	Fringe rate of 43.36%	\$0.00	\$113,456.11
			Tax rate of 2.45%	\$0.00	\$6,395.94
SUM DD				\$0.00	\$119,852.05
	HH1	Financial Services	Application Consulting Review (indexing of applications)	\$230,000.00	\$0.00
SUM HH				\$230,000.00	\$0.00
				\$230,000.00	\$380,910.75

Grand Total	\$1,677,380.68	\$1,459,258.94
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