

### MASSACHUSETTS GAMING COMMISSION PUBLIC MEETING #265

March 28, 2019 10:00 a.m. **Massachusetts Gaming Commission** 101 Federal Street Boston, MA

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Massachusetts Gaming Commission 101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com



### NOTICE OF MEETING and AGENDA March 28, 2019

Pursuant to the Massachusetts Open Meeting Law, G.L. c. 30A, §§ 18-25, notice is hereby given of a meeting of the Massachusetts Gaming Commission. The meeting will take place:

### Thursday, March 28, 2019 10:00 a.m. Massachusetts Gaming Commission 101 Federal Street, 12<sup>th</sup> Floor Boston, MA

### **PUBLIC MEETING - #265**

- 1. Call to order
- 2. Approval of Minutes
  - a. March 14, 2019 VOTE
- 3. Administrative Update Ed Bedrosian, Executive Director
  - a. General Update
  - Massachusetts Gaming Commission Election of Officers Catherine Blue, General Counsel -VOTE
- 4. Research and Responsible Gaming Mark Vander Linden, Director
  - a. Problem Gambling Awareness Month Theresa Fiore, Program Manager and Marlene Warner, Executive Director – MA Council on Compulsive Gambling
- 5. Ombudsman John Ziemba
  - a. MGM Springfield Residential Unit Requirement VOTE
- 6. Racing Division, Dr. Alex Lightbown, Director
  - a. Suffolk Downs Request to Add Dates and Amend Racing Schedule VOTE
  - b. Suffolk Downs Purse Request VOTE
  - c. Suffolk Downs Request for Capital Improvement Fund Consideration, Chad Bourque, Senior Financial Analyst - **VOTE**
  - d. Suffolk Downs Request for Capital Improvement Fund Payment, Chad Bourque, Senior Financial Analyst VOTE

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Massachusetts Gaming Commission

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- e. Suffolk Downs Request for Promotional Fund Consideration and Payment, Chad Bourque, Senior Financial Analyst -VOTE
- Quarterly Local Aid Payments-Chad Bourque, Senior Financial Analyst VOTE f.
- Commissioner's Updates 7.
- Other business reserved for matters the Chair did not reasonably anticipate at the time of posting. 8.

I certify that on this date, this Notice was posted as "Massachusetts Gaming Commission Meeting" at www.massgaming.com and emailed to: regs@sec.state.ma.us, melissa.andrade@state.ma.us.

03.26.19

Date

Cathy Judd - Stein Cathy Judd-Stein, Chair

Date Posted to Website:

March 26, 2019 at 10:00 a.m.



**Massachusetts Gaming Commission** 101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com



### Massachusetts Gaming Commission Meeting Minutes

**Date/Time:** March 14, 2019 – 10:00 a.m.

- Place: Massachusetts Gaming Commission 101 Federal Street, 12<sup>th</sup> Floor Boston, MA 02110
- Present: Chair Cathy Judd-Stein Commissioner Gayle Cameron Commissioner Enrique Zuniga Commissioner Bruce Stebbins Commissioner Eileen O'Brien

Time entries are linked to the corresponding section in the Commission meeting video.

CC

### Call to Order

See transcript page 1

10:00 a.m. Chair Cathy Judd-Stein called to order public meeting #264 of the Massachusetts Gaming Commission. She stated that the agenda would be taken out of order this morning and that the meeting will now start with the Executive Session.

### **Executive Session**

See transcript pages 1 – 2

- <u>10:02 a.m.</u> Pursuant to M.G.L. Chapter 30A Section 21(a)(3), an Executive Session is being held to discuss litigation strategy in the case of Stephen A. Wynn v. Karen Wells, the Massachusetts Gaming Commission, Wynn Resorts Ltd., et al when a discussion in an open session would have a detrimental effect on the litigation position for the Commission.
- <u>10:03 a.m.</u> Commissioner Cameron moved to go into executive session. Commissioner O'Brien seconded the motion. Roll call vote: Commissioner Stebbins: Aye.

Commissioner Cameron: Aye. Commissioner Zuniga: Aye. Commissioner O'Brien: Aye. Chair Judd-Stein: Aye.

The Chair then stated that the Commission is now in executive session pursuant to the Open Meeting Law and that all members of the public and any staff members not involved in this matter for discussion must leave the room. The Chair also asked that all live audio and video recording and live streaming be shut off and that staff close the doors.

11:23 a.m. Chair Judd-Stein reconvened public meeting number 264 in open session. She summarized that the Commission received a briefing today on litigation strategy in the executive session in compliance with the Open Meeting Law which requires that any vote taken to be listed on the meeting agenda. A vote was listed for the executive session. The vote was put on the agenda in the event that the Commission needed to take action based upon the briefing. The Commission did not need to take a vote today.

> The Chair then read a prepared statement regarding the discussions, announcing that later today, the Commission would release the redacted resolution agreement and the redacted meeting minutes from the executive sessions related to the case of Stephen A. Wynn v. Karen Wells, the Massachusetts Gaming Commission, and Wynn Resorts that was filed in Nevada's Clark County District Court.

### **Approval of Minutes**

See transcript page 2 – 3

#### <u>11:28 a.m.</u>

Commissioner Stebbins moved to approve the minutes from the Commission meeting of February 28, 2019, subject to correction for typographical errors and other nonmaterial matters. Commissioner Cameron seconded the motion. The motion passed unanimously.

#### **Administrative Update**

See transcript pages 3 – 4

### 11:30 a.m. General Update

Executive Director Ed Bedrosian updated the Commission on the adjudicatory process in the Wynn suitability review. The Investigations and Enforcement Bureau (IEB) will have their investigative report to the Commission tomorrow. This submission will begin the preliminary hearing process. The Commission will set a hearing date which will be released publicly soon. Director Bedrosian then explained the anticipated adjudicatory hearing process to the Commission. The hearing is expected to span multiple days.

### **<u>11:32 a.m.</u>** State Ethics Disclosure Filing

The Chair stated that out of an abundance of caution and a desire to be fully transparent, consistent with the founding principles of the Commission, she filed a state ethics disclosure with her appointing authority relating to her limited past working relationship with the attorney representing Wynn Resorts in the upcoming hearing, Jed Nosal. She also stated that she has complied with the requirements under the Commission's enhanced Code of Ethics by filing the same disclosure with Executive Director Bedrosian.

#### **Racing Division**

See transcript pages 4 – 32

# <u>11:34 a.m.</u> Plainridge Park Racecourse Request for Approval of Racing Officials and Key Operating Personnel

Dr. Alexandra Lightbown, Director and Chief Veterinarian of the Racing Division and Plainridge Park Casino Director of Racing Steve O'Toole presented his memo to the Commission, requesting approval of their Key Operating Personnel and Racing Officials dated March 6, 2019. These personnel were licensed by the Commission in 2018, and are in the process of applying for their 2019 licenses. The State police will conduct their background checks.

The Racing Division recommends that the Commission approve the request of Plainridge Park Casino to approve their March 6, 2019 list of Key Operating Personnel and Racing Officials, pending satisfactory completion of licensure by the Racing Division and satisfactory completion of their background checks by the Massachusetts State Police.

### <u>11:37 a.m.</u>

Commissioner Cameron moved to approve the request of Plainridge Park Casino with their list of racing key operating personnel as outlined in their memo dated March 6, 2019, pending the satisfactory completion of licensure by the Commission's Racing Division and the satisfactory completion of their background checks by the Massachusetts State Police. Commissioner Zuniga seconded the motion.

The motion passed unanimously.

### <u>11:38 a.m.</u> Plainridge Park Racecourse Request for Waiver of 205 CMR 3.12(6) – Qualifying Race Requirement

Plainridge Park Casino Director of Racing Steve O'Toole has submitted a request for approval of a waiver of 205 CMR 3.12(6) for the 2019 racing season at Plainridge Park Casino.

205 CMR 3.12(6) reads: The Judges shall require all horses not showing a satisfactory racing line during the previous 30 days to go a qualifying mile in

a race before the Judges. The Association may request a waiver of this requirement.

Mr. O'Toole's request would change the observation period for a satisfactory racing line from 30 days to 45 days. Plainridge Park Racecourse requested this same waiver in 2018, and the Commission approved it without issue.

The Racing Division recommends that the Commission approve the request of Plainridge Park Casino for a waiver during the 2019 racing season concerning 205 CMR 3.12(6) which would require all horses not showing a satisfactory racing line during the previous 45 days to run a qualifying mile in a race before the Judges.

<u>11:42 a.m.</u> Commissioner Stebbins moved to approve the request of Plainridge Park Casino for a waiver during the 2019 racing season, concerning 205 CMR 3.12(6) which would require all horses not showing a satisfactory racing line during the previous 45 days to go a qualifying mile in the race before the judges. Commissioner Zuniga seconded the motion. The motion passed unanimously.

#### <u>11:42 a.m.</u> Plainridge Park Racecourse Update

The Commission reviewed statistics on the 2018 racing season by viewing a slide presentation, presented by Mr. O'Toole. Mr. O'Toole stated that there was a positive impact from reducing the race days from 125 to 110 last year. Specifically, there was an improvement regarding the number of races run per day and the field sizes.

The Commission then reviewed statistics from 2015 – 2018 for purse accounts and the pari-mutuel handle. Mr. O'Toole reported that the purses continue to grow with the addition of the racehorse development funds to the statutory pari-mutuel funds annually.

Next, Mr. O'Toole reported on Plainridge Park Casino's community outreach efforts and events. He stated that he is an organizer of the Plainville, Wrentham and Norfolk Lions Club *Polar Plunge* events that have raised money for programs such as Mass Lions Eye Research and the Ellie Fund.

He then discussed the USTA Strategic Wagering Initiative and Jackpot Wagers. Mr. O'Toole stated that this coming season, Plainridge would like to have a "Pick Five" or a "Pick Six" pool where the bettor picks the first place finisher in five or six consecutive races. He noted to the Commission that there are some carryover rules that the Commission does not have in its regulations that they are proposing to change so that they can offer that in the 2019 season.

Plainridge Park Racetrack will hold the *\$250,000 Spirit of Massachusetts Trot* racing event on Sunday, July 28, 2019. There will also be a co-featured event for pacing mares called the *\$100,000.00 Clara Barton Distaff Pace*. The *Mass Breeders Stakes* racing event will take place for six Sundays in 2019 as well. Opening day will be Monday, April 8, 2019. Plainridge Park Racetrack has 108 race days scheduled for 2019 on a Monday, Thursday, Friday schedule.

Mr. O'Toole reported that they have just executed a seven-year, nine-month purse agreement with the horsemen. They also settled on 110 days over 33 weeks to present in their application for the next seven years.

# <u>12:15 p.m.</u> Standardbred Owners of Massachusetts (SOM) Recognition Request as Breeder's Representative Group

Under M.G.L. c. 128, § 2(j), the Standardbred Owners of Massachusetts, Inc. (SOM) has requested to be approved as the group of representative Standardbred breeders to administer the Massachusetts Standardbred breeding program and the Sire Stakes races for 2019.

Dr. Lightbown presented with Chip Campbell, Director, and Nancy Longobardi, Secretary and Treasurer of the Standardbred Owners of Massachusetts Association (SOM). They gave an overview of the SOM via a slide show that illustrated breeding statistics, Standardbred breeding farm locations in Massachusetts that included a new farm at UMass Amherst, Sire Stake Races statistics, as well as the results of the Sire Stake Championships of 2018.

The Commission then viewed a video of the history of the Standardbred Association and discussed the benefits that the Commission (or association) brings to the breeders and the business itself.

The Racing Division recommends that the Commission approve the request of the Standardbred Owners of Massachusetts, Inc. to be recognized as the group of representative Standardbred breeders to administer the Massachusetts Standardbred breeding program and the Sire Stakes races for 2019.

<u>12:30 p.m.</u> Commissioner Zuniga moved to approve the request of the Standardbred Owners of Massachusetts, Inc. to be recognized as the group of representative Standardbred breeders to administer the Massachusetts Standardbred breeding program and the Sire Stakes races for 2019. Commissioner Cameron seconded the motion. The motion passed unanimously

The motion passed unanimously.

12:37 p.m. Harness Horseman's Association of New England Pension Plan Update Dr. Lightbown updated the Commission on the Pension Plan. With her was Alice Szpila, Treasurer and Chair of the Health and Welfare Committee of the Harness Horseman's Association, Jeanne Bakker, legal counsel, and Normand Fluett, the plan's investment adviser with Ameriprise Financial.

The Harness Horseman's Association of New England (HHANE) developed a retirement savings plan for eligible drivers and trainers using monies from the Racehorse Development Fund. Ms. Szpila explained that she wrote an amendment to the program on March 1, 2019, to clarify the eligibility requirements for allocation of retroactive points during the period preceding the effective date of this plan. Ms. Szpila also stated that drivers and trainers must be a member in good standing of the HHANE by May 31<sup>st</sup> of each year, maintaining this status at all times to participate in the retirement savings plan.

# <u>12:52 p.m.</u> MA Thoroughbred Breeders Association (MTBA) Request to Race at Finger Lakes

Donna Pereira, Chairwoman of the MTBA, has submitted a request for approval to run two additional races at Finger Lakes Race Track in New York. In 2015, M.G.L. c. 128 was changed to allow Massbred races to occur outside of Massachusetts. The Commission has approved these races each year since then.

Dr. Lightbown, with Kathleen Reagan, Vice Chair of the MTBA further explained the request, stating that the trainers' only option to train would be at Finger Lakes, as all races are now scheduled in May and June of 2019 at Suffolk Downs Racetrack due to the uncertainty of the timing of demolition.

Arlene Brown, Director, MTBA stated that Suffolk Downs' racing dates have not been approved yet; however, the MTBA is assuming that Suffolk Downs' weekend schedule will be accepted. She noted that because Suffolk's schedule is very early this year, the MTBA included two additional races at Finger Lakes in April 2019 to prepare for the Suffolk Downs races. Ms. Brown made a fall schedule at Finger Lakes as well, in anticipation of Finger Lakes requiring a guarantee of a specific amount of races.

The Racing Division recommends that the Commission approve the request of the Massachusetts Thoroughbred Breeders Association to run the two races at Finger Lakes Race Track in New York in April 2019. The MTBA may then return in two or three months for approval for any later races necessary.

Commissioner O'Brien suggested approving four races with a caveat so that no problems arise with purses from any time constraints imposed by Suffolk Downs. Dr. Lightbown stated that she has no objections to the Commission approving two additional July dates, with the condition that they report back to the Commission with the specific purse number for the July races and no less than 30 days before those July dates. 1:11 p.m. Commissioner O'Brien moved that the Commission approve the requests of the Massachusetts Thoroughbred Breeders Association to run two races at the Finger Lakes Racetrack in April 2019, as designated in the attachment. She further moved that the Commission approve the request as it relates to the two July dates as specified, with the condition that they report back to the Commission with the specific purse number for the July races no less than 30 days before those July dates. Commissioner Cameron seconded the motion. The motion passed unanimously.

#### **Research and Responsible Gaming**

See transcript pages 32 – 35

### <u>1:14 p.m.</u> Social and Economic Impacts of Gambling in Massachusetts (SEIGMA) Procurement Update

In the absence of the Director of Research and Responsible Gaming Mark Vander Linden, Commissioner Zuniga updated the Commission on the procurement of SEIGMA with Finance and Budget Office Manager Agnes Beaulieu.

Commissioner Zuniga stated that the Commission is approaching its sixth year of working with the UMass School of Public Health and Health Sciences under contract on the Commission's initial project of the social and economic impacts of gaming. This contract expires on June 30, 2019.

The Commission has sent out a Request for Proposal (RFP) and will commence the procurement prior to the June 30<sup>th</sup> deadline. There is an element of the current project's scope that will not be completed by that date, as there should be a look back to follow the baseline study after one year of the casino's opening. Therefore, the Research and Responsible Gaming Division will come back to the Commission at a later date to request a onetime, short-term extension of the contract, with an amount noted.

Ms. Beaulieu advised that this will allow the Commission to maintain its standing within the procurement rules and regulations of 801 CMR 21 where it can be considered an interim contract for a short period based on the procurement not being completed at that time.

### **Commissioner Updates**

See transcript page 35

<u>1:25 p.m.</u> There were no updates from the Commissioners at this time.

<u>1:26 p.m.</u> With no further business, Commissioner Cameron moved to adjourn the meeting. Commissioner Zuniga seconded the motion. The motion passed unanimously.

### List of Documents and Other Items Used

- 1. Notice of Meeting and Agenda, dated March 14, 2019
- 2. Draft Commission Meeting Minutes dated February 28, 2019
- 3. Memo to Commissioners RE: Plainridge Key Operating Personnel and Racing Officials
- 4. Plainridge Racing Director's Request for Approval of Key Operating Personnel and Racing Officials for the 2019 Racing Season
- 5. Memo to Commissioners RE: Plainridge Waiver Request of 205 CMR 3.12(6)
- 6. Plainridge Racing Director's Request for Approval of a Waiver for the 2019 Racing Season regarding 205 CMR 3.12(6)
- 7. Slide Presentation: Plainridge Park Racing Update, dated March 14, 2019
- 8. Memo to Commissioners RE: Standardbred Owners of Massachusetts Recognition, dated March 11, 2019
- 9. Slide Presentation: Standardbred Owners of Massachusetts, dated March 14, 2019
- 10. Amendment to the Harness Horsemen's Association of New England, Inc. Retirement Savings Plan, dated March 1, 2019
- 11. Harness Horsemen's Association of New England Notice to Trainers and Drivers of Change to Retirement Savings Plan, dated March 11, 2019
- 12. Memo to Commissioners RE: Massachusetts Thoroughbred Breeders Association Request to Race3 at Finger Lakes, dated March 11, 2019
- 13. Massachusetts Thoroughbred Breeders Association Chair's Request to Race at Finger Lakes Race Track in New York and Suffolk Downs, dated February 25, 2019
- 14. 2019 Massachusetts Thoroughbred Breeders Association Race Schedule

<u>/s/ Catherine Blue</u> Assistant Secretary



### **Meeting Minutes**

Date:	March 14, 2019
Time:	10:00 a.m.
Place:	Massachusetts Gaming Commission 101 Federal Street, 12 <sup>th</sup> Floor Boston, MA 02110
Present:	Chair Cathy Judd-Stein Commissioner Gayle Cameron Commissioner Eileen O'Brien Commissioner Bruce Stebbins Commissioner Enrique Zuniga

### **Executive Session**

10:05 a.m. Chair Judd-Stein asked for a motion to enter into executive session pursuant to M.G.L. c.30A §21(a) (3) for the purpose of discussing litigation strategy in the case of Stephen A. Wynn vs. Karen Wells, the Massachusetts Gaming Commission, and Wynn Resorts, when a discussion in an open session would have a detrimental effect on the litigation position for the Commission. Chair Judd-Stein stated that the Commission would reconvene in public session after the executive session. The motion was made by Commissioner O'Brien and seconded by Commissioner Stebbins.

By roll call vote:	
Commissioner O'Brien	Aye
Commissioner Stebbins	Aye
Commissioner Zuniga	Aye
Commissioner Cameron	Aye
Chair Judd-Stein	Aye

The Commission entered into executive session.

In addition to the Commissioners, Attorneys David Mackey and Melissa Allison from Anderson & Kreiger, Executive Director Ed Bedrosian, General Counsel Catherine Blue, Deputy General Counsel Todd Grossman, and Communications Director Elaine Driscoll were present. General Counsel Blue explained that the purpose of the executive session was to explain the dismissal of the Nevada litigation, review the minutes of the prior executive sessions for redaction purposes, review the final resolution agreement and review the executive session minutes for February 28.

Mr. Mackey explained to the Commissioners that the litigation in Nevada was in fact dismissed with prejudice twice. The first dismissal was based on the resolution agreement. The stipulation of dismissal with prejudice was signed by all parties and filed. The Nevada litigation was also dismissed by an order signed by the judge that dismissed the case and ordered that the bond supplied by Mr. Wynn to be returned to Mr. Wynn.

The Commissioners reviewed the executive session minutes for February 28. General Counsel Blue noted for the Commissioners that this was the first time that the Commissioners were reviewing these minutes. The Commissioners reviewed the minutes and suggested additional changes. The Commissioners also asked Mr. Mackey for his suggested changes, which he shared with the Commissioners. The Commissioners directed Ms. Blue to make the changes, share the minutes with Mr. Mackey, and finalize the minutes for the file. The Commission also advised Ms. Blue to prepare redacted versions of the minutes for public release in accordance with the public records law and the attorney client privilege and share the redacted version with Mr. Mackey for his review.

A motion was made by Commissioner Zuniga to approve the February 28 executive session minutes subject to the changes requested by the Commission and review by counsel. Commissioner O'Brien seconded the motion. The motion was approved unanimously.

Mr. Mackey then reviewed the redacted versions of the executive session minutes. He explained that the redactions consisted of attorney client privileged information. The Commissioners asked questions regarding the redactions and Mr. Mackey and General Counsel Blue responded to those questions. When the review was complete, General Counsel Blue asked the Commissioners whether they were comfortable with the redactions and the Commissioners advised that they were and instructed General Counsel Blue to prepare the executive session minutes for release in redacted form.

The Commissioners asked Communications Director Elaine Driscoll for her thoughts on the release of the redacted minutes and the redacted resolution agreement. She stated that she believed that the redacted minutes and the redacted resolution agreement should be released together and that should occur later today. After a brief discussion, the Commission agreed and instructed Ms. Driscoll to release the redacted minutes and redacted resolution agreement later today. 11:15 a.m. Chair Judd-Stein asked for a motion to conclude the executive session and to reconvene in public session. The motion was made by Commissioner O'Brien and seconded by Commissioner Zuniga.

By roll call vote:	
Commissioner O'Brien	Aye
Commissioner Stebbins	Aye
Commissioner Zuniga	Aye
Commissioner Cameron	Aye
Chair Judd-Stein	Aye

<u>/s/ Catherine Blue</u> Catherine Blue Assistant Secretary

# 2019 Problem Gambling Awareness Month

### PROBLEM GAMBLING AWARENESS MONTH → AWARENESS+ACTION

This year's Problem Gambling Awareness Month (PGAM) theme of "Awareness + Action" aims to generate awareness about the risks of gambling and urges action toward hope and recovery. Now in it's 15th year, PGAM is a national outreach campaign designed to educate the public about problem gambling and treatment resources. The prevalence of problem gambling amongst the Massachusetts adults is approximately **2%**, with an additional **8.4%** considered to be at-risk. In support of this campaign, the below figures illustrate the activities conducted at both Plainridge Park Casino and MGM Springfield.

### **Casino Staff Outreach**

GameSense Advisors are responsible for the successful execution of PGAM. Consistent with previous years, PGAM activities are geared towards casino staff as they are critical in interacting with guests who may need support. Further, staff represent an atrisk group for developing a gambling problem. (Shaffer HJ, Hall MN. The natural history of gambling and drinking problems among casino employees. J Soc Psychol. 2002)

The below metrics chronicle staff participation through March 19 and includes:

- Weekly quizzes
- Weekly interactive activities
- Weekly raffles
- Problem Gambling Screening Day
- Revolving presentation



MGM GameSense Advisors set up a table in the employee dining room and dedicated 38 stafffacing hours resulting in 713 total activity engagements.



PPC GameSense Advisors set up a table in the breakroom and dedicated 86 staff-facing hours resulting in 397 total activity engagements.



Advisors Mary Hafey and Linh Ho at problem gambling screening day.



Senior Advisor Amy Gabrila featured in an MGM fact card.

### Plainridge Park Collaboration

Buttons were created for PPC floor staff to wear during their shifts throughout the month. These are designed to spark



conversation between staff and guests. Additionally, PPC has committed to posting five PGAM themed messages on their Facebook.

### MGM Collaboration

Well into 6 months of operation, MGM has coordinated GameSense Advisors to conduct advanced-level training for supervisory staff. We are proud to report that the effects of these trainings have already been observed through increased guest referrals and daily collaboration.





### **Excerpt from the Massachusetts Gaming Commission Meeting Minutes**

Date/Time: April 12, 2018 – 10:30 a.m.

Place: Massachusetts Gaming Commission, 101 Federal Street, 12th Floor, Boston, MA 02110

Present: Chairman Stephen P. Crosby, Commissioner Bruce Stebbins, Commissioner Enrique Zuniga, Commissioner Gayle Cameron, Commissioner Eileen O'Brien

••••

Commissioner Zuniga moved to approve the construction schedule provided in the April 9, 2018 memorandum from Ombudsman Ziemba and Project Oversight Manager Delaney that is included in the packet and be approved subject to the following conditions:

1. MGM Springfield shall provide the quarterly reports to the Commission under the requirement that the project includes no less than 54 newly developed market rate units within one-half mile of the casino;

2. MGM Springfield shall by March 1, 2019 provide a final commitment and documentation for the 31 Elm Street project, along with a realistic construction time line from the city;

3. If MGM Springfield cannot meet condition #2 by March 1, 2019, MGM Springfield shall proceed with an independent residential development requirement within the time line set forth in the host community agreement to be completed by March, 2020;

4. MGM Springfield shall inform the Commission of any material event that will significantly alter the potential that MGM Springfield will proceed with the City's plan to rehabilitate 31 Elm Street in Springfield with assistance provided by MGM Springfield;

5. MGM Springfield will provide a construction security mechanism, bond or escrow agreement satisfactory to the Commission for the construction of an off-site residential units and Dave's Retail building on the corner of Main Street and Union Street;



Massachusetts Gaming Commission 101 Federal Street, 12<sup>th</sup> Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com From: Pikula, Edward [mailto:epikula@springfieldcityhall.com]
Sent: Wednesday, March 27, 2019 3:57 PM
To: Ziemba, John S (MGC)
Subject: MGM HCA Housing Component and 31 Elm Street

John

The City is aware that MGM Springfield is appearing before the Gaming Commission on Thursday to update as to the Housing Component under the HCA. The Mayor has asked I write to indicate that the City and MGM are fully committed to participate in the 31 Elm project in satisfaction of the HCA obligations. We are in the process of drafting an amendment to the HCA to incorporate the project proposed by Winn and OPAL as proposed developer. The amendment will move forward in short order in accord with an agreed upon construction schedule.

The amendment will incorporate a public-private partnership with fifty-nine (59) market rate apartments, fifteen (15) workforce apartments (restricted to 80% AMI) and approximately 12,000 SF of first floor retail, all done to the standards of historic preservation in step with all stakeholders, preserving the property's aesthetic and historic significance, while integrating it within the City's comprehensive aims to create an attractive, friendly and inviting environment within Springfield's Downtown.

In 2017, OPAL and Winn Development LLC, partnered and were approved as the preferred developer for the property by the Springfield Redevelopment Authority, the current owner of the Property. Under the development proposal, the Developer will be purchasing the property and undertaking the revitalization and adaptive reuse of this asset, incorporating funding sources which will include MGM Springfield in order to meet HCA and licensing requirements for an integrated housing and economic redevelopment in Downtown Springfield.

As you know, the Urban Land Institute (ULI) recommended that the City focus its attention on redeveloping the area known as "Court Square" including the historic former Court Square Hotel/31 Elm Street site; far and away, one of Springfield's priceless, historic gems. There have been many attempts to redevelop and revitalize this property through the years, all to no avail. The property has been vacant for decades, a victim of time, age, weather, extensive water damage, hazardous materials, and vandalism. In accord with the provisions of the Gaming Act and the terms of the MGM Springfield's license, MGM's commitment with the City and to this project will result in having market rate apartments, workforce apartments, and first floor retail directly across the street from the new MGM Springfield redevelopment in Court Square; the heart of the City, and as recommend by the ULI study.

We are grateful to the Massachusetts Gaming Commission for your collective support and willingness to work with us, and support us, through this effort to integrate, with the assistance of MGM, the expansion of MGM's contribution to the economic development of Springfield off site of their own property.

Edward M. Pikula, Esq. City Solicitor





City of Springfield Law Department 36 Court Street, Room 210 Springfield, MA 01103 Phone 413-787-6085 Fax 413-787-6173 epikula@springfieldcityhall.com

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- TO: Cathy Judd-Stein, Chair Gayle Cameron, Commissioner Eileen O'Brien, Commissioner Bruce Stebbins, Commissioner Enrique Zuniga, Commissioner
- FROM: Alexandra Lightbown, Director of Racing
- CC: Edward Bedrosian, Executive Director Catherine Blue, General Counsel
- DATE: March 25, 2019

### RE: Suffolk Downs Request to Add Dates and Amend Live Racing Schedule

Dear Commissioners:

Suffolk Downs' Chief Operating Officer Chip Tuttle has submitted a request to add dates and amend their live racing schedule at Suffolk Downs in 2019. They are requesting to keep their May 18-19 dates. Instead of racing one weekend in June (15-16), they are requesting to race two weekends (June 8-9 and June 29-30). June 8 is Belmont day. The Massachusetts Gaming Commission Racing Division has adequate staffing to accommodate this request.

Recommendation: That the Commission approve the request of Suffolk Downs to add dates and amend their live racing schedule, racing on May 18-19, June 15-16, and June 29-30 in 2019.

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Massachusetts Gaming Commission 101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com



February 21, 2019

Cathy Judd-Stein, Chair Gayle Cameron, Commissioner Eileen O'Brien, Commissioner Bruce Stebbins, Commissioner Enrique Zuniga, Commissioner Massachusetts Gaming Commission 101 Federal Street, 12<sup>th</sup> Floor Boston, MA 02110

Re: Suffolk Downs Request to Add Racing Dates and Amend Schedule

Dear Madam Chair and Commissioners:

On November 8, 2018, the Commission approved Suffolk Downs' supplemental request for live racing dates for 2019, authorizing four days of live racing in two weekend racing festivals. I write now to request your approval of two additional race dates and a change in schedule for 2019 to accommodate the additional days.

The existing schedule provides for live racing on May 18-19 and June 15-16, 2019. Our proposed new live racing schedule would be May 18-19, June 8-9 and June 29-30. The New England Horsemen's Benevolent and Protective Association (NEHBPA) and the Massachusetts Thoroughbred Breeders Association (MTBA) have requested these additional days and expressed their support of this modification of our schedule.

As we said in our supplemental application, our ability to conduct these races is contingent on the Commission's approval of purse funding from the Race Horse Development Fund at levels consistent with our 2017 and 2018 racing programs. We plan to formally request that purse funding in the coming weeks.

Sincerely Chi**f** Tuttle

Chief Operating Officer

cc: Dr. Alexandra R. Lightbown, Director of Racing

Telephone: 617-567-3900 525 McClellan Highway, East Boston, Massachusetts 02128 Made in Massachusetts The Massachusetts Gaming Commission

3/25/19

101 Federal Street, 12<sup>th</sup> Floor

Boston, MA 02110

Dear Commission:

We are writing in support of recent requests by Suffolk Sterling Racecourse, LLC, for approval by the commission for (1) two additional days of live racing at Suffolk Downs in 2019 (in addition to the two weekends already approved by the Commission for live thoroughbred racing), (2) an amended live racing schedule to accommodate the additional race days, and (3) SSR's request for \$3.8 million in funding from the thoroughbred allocation of the RHDF.

These additional race days and the requested purse funding helps significantly the many local owners, trainers and breeders that benefit from the racing festivals at Suffolk Downs.

We appreciate the commission's time and consideration of these request and its ongoing efforts to help us continue live thoroughbred racing in the Commonwealth

Sincerely

Anthony Spadea – President New England HBPA (NEHBPA)



### MASSACHUSETTS THOROUGHBRED BREEDERS ASSOCIATION

121 Pine Street, Rehoboth, MA 02769

508-252-3690 voice & fax, www.massbredds.com

Massachusetts Gaming commission

March 25, 2019

Dear Commissioners:

We are writing In support of recent requests by Suffolk Sterling Racecourse, LLC, for approval by the Commission for (1) two additional days of live racing at Suffolk Downs in 2019 (in addition to the two weekends already approved by the Commission for live thoroughbred racing), (2) an amended live racing schedule to accommodate the additional racing days, and (3) SSR's request for \$3.8 million in funding from the thoroughbred allocation of the RHDF.

The MTBA and its members depend on these days to earn back a portion of our substantial investment in breeding and raising thoroughbreds in the Commonwealth. You may note Suffolk Downs' intention to card and fund races restricted to MA-bred horses. WE believe this is consistent with the rationale behind the RHDF to promote local breeding, training and racing of horses and the positive related benefits of this in local agricultural business and related jobs.

We appreciate the Commission's time and consideration of these requests and its ongoing efforts to help us continue live thoroughbred racing in the Commonwealth.

Sincerely, Donna L Pereira

Donna L. Pereira, Chairwoman, Massachusetts Thoroughbred Breeders Association



March 22, 2019

Dr. Alexandra R. Lightbown Director of Racing Massachusetts Gaming Commission 101 Federal Street, 12th Floor Boston, MA 02110

Re: Suffolk Downs 2019 RHDF Request

Dear Dr. Lightbown:

In conjunction with our upcoming 2019 racing meeting and in anticipation of the MGC's approval of our request to expand it from four to six days, Sterling Suffolk Racecourse is hereby applying for a distribution of \$3.8 million from the Race Horse Development Fund. Consistent with the last few years of our operation, funding purse payments from the Race Horse Development Fund is an integral part of our plan for the 2019 racing festivals. Should our request to expand from four to six days not be granted, we would adjust our RHDF request accordingly.

The funding from the RHDF will be used primarily for overnight purses at levels similar to 2019, making our program competitive with other jurisdictions on the east coast. Also, as we did the last few years, we intend to use it to fund participation bonuses to attract owners, trainers and horses to the meet and to pay the Massachusetts Thoroughbred Breeders Association 3.5% of purse payments, as required by General Laws Ch. 128A, § 5(j).

We also intend to write additional races restricted to MA-bred horses in 2019, in part, to help ensure that RHDF funding goes to Massachusetts' racing interests. In the past, purses for those races were paid primarily from the MTBA's own funds. However, this year the MTBA has informed us that it has less funding available than in prior years. Both the NEHBPA and the MTBA support our request to fund MA-bred races from the RHDF.

In order to facilitate the prompt payment of purses, we are requesting the RHDF distribution in advance of our first racing day on May 18th. As we have in the past, we will provide the commission with a thorough accounting of all purse payments soon after the completion of the meet.

Please note that we make this request for less than all of the thoroughbred purse funds accumulated in the RHDF without prejudicing our position that the Commission is obligated to disburse all those funds immediately, and we reserve all rights with respect to that position.

Sincerely,

in the

Chip Tuttle COO Suffolk Downs

Telephone: 617-567-3900 525 McClellan Highway, East Boston, Massachusetts 02128 Made in Massachusetts 5

### **New England Breeding Syndicate LLC**

3/24/2019

Massachusetts Gaming Commission

Dear Chairman, Commissioners,

My partners and I were encouraged to participate in the Massachusetts thoroughbred breeding program by our love and respect for thoroughbred racing and the opportunities offered by the Massachusetts breeding program.

Our partners acquired five quality broodmares in Kentucky in January 2017. These mares were all in foal to different, high profile Kentucky stallions. Our mares produced five exceptional foals, one of which we lost due to complications in the foaling process. In 2018, we were saddened to lose one of our yearling fillies to colic. Despite veterinary intervention and surgery, the cost of which exceeded \$15,000.00 she could not be saved.

We forward to seeing our remaining three horses race this year in races for Massachusetts bred horses.

To date our investment in these beautiful horses currently stands at \$175,000.00, (\$35k per partner share) including mare purchase, transportation cost etc. Now that our horses are in training preparing to race, our monthly training bill will exceed \$6,000.00 per month.

We are aware that the MTBA funding for purses, bonus and incentive payments has been severely reduced by a reduction in the split between the thoroughbred and standardbred breeding programs. While we understand that this may be an unintended consequence of the legislative language and appreciate that the reduction of funding for thoroughbred purses in general was in response to a reduced number of thoroughbred races at Suffolk Downs, to deny breeders and owners of MA horses the opportunities they deserve is not equitable. Breeding horses is a long- term commitment and MTBA funding should be maintained regardless of the number of race days in the Commonwealth.

We made the decision to participate in the MA breeding program not as an investment, but as sportsmen with a deep love of the sport of horseracing, but we were encouraged by the commitment made to the sport by our legislators.

Our plea to you is we hope that you will do everything within your powers as regulator is to protect, encourage and support funding for the MTBA racing program at Suffolk Downs and at Finger Lakes in 2019 and beyond in order that the horses we have bred can fulfill their full potential.

Yours sincerely,

Gregg Rose



### MEMORANDUM

To:Massachusetts Gaming Commission | Division of RacingFROM:Chad Bourque, Financial Analyst | Division of RacingSUBJECT:Request for Consideration | Suffolk Downs Capital Improvement Trust FundDATE:March 28, 2019

In accordance with General Laws of Massachusetts, Chapter 128A, Section 5g. The trustees may expend without appropriation all or any part of the capital trust fund to the appropriate track licensee in proportion to the amount deposited in each fund for use of a capital expenditure for alterations, additions, replacements, changes, improvements or major repairs to or upon the property owned or leased by the licensee and used by it for the conduct of racing, but not for the cost of maintenance or of other ordinary operations. The trustees shall hire the services of the architectural/engineering consultants as they deem appropriate to advise them and to evaluate proposed capital improvements. The following capital fund requests have been reviewed.

### **SDCITF**

Total Request for Consideration:	\$108,964.23
• # 2018-16: Repair main power supply for entire building	\$13,272.00
• # 2018-15: Purchase & install network video recorder for Security	\$4,185.00
• # 2018-14: Repair Tractor for landscaping	\$5,859.86
• # 2018-13: Purchase & install failed pump motor for infield pond (#2018-02)	\$4,638.02
• # 2018-12: Escalator repair for Club One	\$20,945.60
• # 2018-11: Purchase lawn mower for landscaping	\$12,325.00
• # 2018-10: Repair HVA for Legends Lounge	\$10,106.56
• # 2018-09: Purchase plumbing crimping tool for maintenance	\$1,911.44
• # 2018-08: Purchase hedge clippers for landscaping	\$403.70
• # 2018-07: Repair HVAC for third floor and roof	\$8,865.18
• # 2018-06: Repair backhoe turbo charger for landscaping	\$1,568.81
• # 2018-05: Purchase & install backflow preventer for kitchen	\$708.05
• # 2018-04: Install circuit contractors and switches for Club One and Two	\$8,495.00
• # 2018-03: Purchase Brushmaster tree limb chopper for landscaping	\$1,263.31
• # 2018-02: Replace pump motors for infield pond	\$7,008.93
• # 2018-01: Repair & replace place downed wires for parking lot	\$6,249.00
• # 2017-15: Purchase circuit tracer for maintenance	\$1,158.77

### $\star$ $\star$ $\star$ $\star$

Massachusetts Gaming Commission

101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com

All financial statements required under section 6 shall be accompanied by a statement signed under the pains and penalties of perjury by the manager of the licensee setting forth the capital improvements completed with funds obtained under this section. All documentation has been submitted and reviewed.

After review and confirmation of the request, with your authorization, we will approve the scope of work to be completed at the licensee facility.

Encl. Suffolk.rfc.2017(15) 2018

cdb

### $\star \star \star \star \star$ Massachusetts Gaming Commission

101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com



Neil R. Dixon, Principal Wayne O, Salo, Principal Jesse G. Hilgenberg, Principal

March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-15 Circuit Tracer Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$1,158.77 for the purchase of a Circuit Tracer at Suffolk Downs.

The project involved the purchase of a tool which will allow track electricians to trace and locate breaks in wiring of circuits.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$1,158.77.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2017-15 (RFC)

501 PARK AVE, SUITE 210 . WORCESTER, MASSACHUSETTS 01610-1221 . (†) 508.755.0533 (f) 508.755.0050



## The Commonwealth of Massachusetts

**MASSACHUSETTS GAMING COMMISSION** 

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 15, 2019	
2. Association Making This Request Suffolk Downs	
3. Project # <u>SD 2017-15</u> (unique project number)	
4. Project Circuit Tracer (unique descriptiv	ve title of this property)
5. Type of Request (indicate RFC or RFR)	
X RFC / Request for Consideration	RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 1,158.77	Estimate / RFC + C Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project involved the purchase of an electrical tool for the purpose of locating circuit breaks in the lines.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: Title: Chief Operating Officer Date: February 15, 2019

RFR approval by the Trustees (signature and date)



Nell R. Dixon, Principal Wayne O, Sato, Principal Jesse G. Hilgenberg, Principal

March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-1 Street Light Wiring Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$6,249.00 for the repair and preplacement of downed wires at Suffolk Downs.

The project involved the repair and replacement of downed wires in the parking area lot of the racetrack. The wires provide power to the parking area lighting which is maintained to provide a safe and secure area where patrons and employees may park their vehicles.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$6,249.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixor

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-1 (RFC)

501 PARK AVE, SUITE 210 . WORCESTER, MASSACHUSETTS 01610-1221 . (1) 508.755.0533 (f) 508.755.0050



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# The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

I. Date <u>February 1, 2019</u>
2. Association Making This Request Suffolk Downs
3. Project # <u>SD 2018-1</u> (unique project number)
4. Project Street Light Wiring (unique descriptive title of this property)
5. Type of Request (indicate RFC or RFR)
RFC / Request for Consideration
Capital Improvement Fund
6. Total Project Amount Requested: \$ 6,249.00 X Estimate / RFC + Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary due to a downed wire and repairs were performed in the parking area lot of the track. The lighting is maintained to provide a safe and secure area where the patrons and employees park their vehicles.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Title: Chief Operating Officer Date: February 1, 2019 By Track Official:

RFR approval by the Trustees (signature and date)



Nell R. Dixon, Principal Wayne O, Salo, Principal Jesse G. Hilgenberg, Principal

March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-2 Pump Motors for Infield Pond Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$7,008.93 for the V replacement of the Pump Motors for the Infield Pond at Suffolk Downs.

The project involved the purchase and replacement of the two motors for the Pumps for the Infield Pond. New motors and inserts were lined up and installed and strainers were cleaned. The infield pond enhances the aesthetics of the racetrack and lends to the enjoyment of the racing by the patrons and television audience.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$7,008.93.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixo

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-2 (RFC)

501 PARK AVE, SUITE 210 WORCESTER, MASSACHUSETTS 01610-1221 . (†) 508.755.0533 (f) 508.755.0050



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# The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Date <u>February 1, 2019</u>

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2018-2</u> (unique project number)

4. Project <u>Pump Motors for Infield Pond</u> (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

**Capital Improvement Fund** 

X RFC / Request for Consideration

RFR / Request for Reimbursement
Promotional Trust Fund

6. Total Project Amount Requested: \$ 7,008.93 X Estimate / RFC • Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary to purchase and install two new motors with new inserts for the infield pond and were lined up and the strainers were cleaned. The infield pond enhances the aesthetics of Suffolk Downs and lends to the enjoyment of the racing by the patrons and television audience.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: \_\_\_\_\_\_\_\_ Title: Chief Operating Officer\_Date: February 1, 2019 Chip Tuttle

RFR approval by the Trustees (signature and date)



Neil R. Dixon, Principal Wayne O, Salo, Principal Jesse G. Hilgenberg, Principal

March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-3 Brush Master Tree Limb Chopper Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$1,263.31 for the purchase of a Brush Master tree limb chopper at Suffolk Downs.

The project involved the purchase of a Brush Master tree limb chopper to be used in the maintenance of the racetrack property.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$1,263.31.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO

Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-3 (RFC)

501 PARK AVE, SUITE 210 WORCESTER, MASSACHUSETTS 01610-1221 (1) 508.755.0533 (1) 508.755.0050



# The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND

101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Da	ate February 1, 2019	
2. As	ssociation Making This Request Suffolk Do	wns
3. Pro	oject # <u>SD 2018-3</u> (unique project m	umber)
4. Pro	oject Brush Master Tree Limb Chopper	(unique descriptive title of this property)
5. T	ype of Request (indicate RFC or RFR)	
	X RFC / Request for Consideration	□ RFR / Request for Reimbursement
	X Capital Improvement Fund	Promotional Trust Fund
6. To	otal Project Amount Requested: \$ 1.263.31	🛛 Estimate / RFC 🔸 🗌 Actual / RFR 🗸

7. RFC only – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary to purchase a Brush Master tree limb chopper for the maintenance of racetrack property.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

h Chip Title: Chief Operating Officer Date: February 1, 2019 By Track Official:

RFR approval by the Trustees (signature and date)



Neil R. Dixon, Principal Wayne O, Salo, Principal Jesse G. Hilgenberg, Principal

March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-4 Electrical Switches Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$8,495.00 for the Electrical Switches at Suffolk Downs.

The project involved the labor and materials to install lighting circuit contactors and switches to allow the lighting in Club One and Club Two at Suffolk Downs to be turned on at the beginning of the day and to be turned off at the end of the day.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$8,495.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ABCHITECTS, INC.

Neil R. Dixon,

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-4 (RFC)

501 PARK AVE, SUITE 210 WORCESTER, MASSACHUSETTS 01610-1221 (1) 508.755.0533 (f) 508.755.0050



# The Commonwealth of Massachusetts

### MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND

101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

### All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019	
2. Association Making This Request Suffolk Dov	wns
3. Project # <u>SD 2018-4</u> (unique project numbe	r)
4. Project Electrical Switches (unique d	lescriptive title of this property)
5. Type of Request (indicate RFC or RFR)	
RFC / Request for Consideration	RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 8,495.00	Estimate / RFC • Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary to furnish and install circuit lighting contactors and switches for the beginning and end of the day for Club One and Club Two of the racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: \_\_\_\_\_\_ Title: Chief Operating Officer\_Date: February 1, 2019 Chip Tuttle

RFR approval by the Trustees (signature and date)



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-5 Back Flow Plumbing Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$708.05 for the V Back Flow Plumbing.

The project involved the purchase of a backflow preventer. The backflow preventer was was mandated by the Commonwealth of Massachusetts and was installed on the dishwasher and kitchen at Club Two of racetrack.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$708.05.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-5 (RFC)

501 PARK AVE, SUITE 210 - WORCESTER, MASSACHUSETTS 01610-1221 - (1) 508.755.0533 (1) 508.755.0050



### MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

#### All information must be complete before any requests (RFC or RFR) can be processed.

1. Date_	February 1, 2019		-
2. Assoc	iation Making This Request	Suffolk Downs	

3. Project # <u>SD 2018-5</u> (unique project number)

RFR approval by the Trustees (signature and date)

4. Project Back Flow Plumbing (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

X	RFC / Request for Consideration	RFR / Request for Reimbursement
X	Capital Improvement Fund	Promotional Trust Fund

6. Total Project Amount Requested: \$ 708.05 X Estimate / RFC • Actual / RFR /

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary due to the Commonwealth of Massachusetts mandate that a backflow must be provided for the dishwasher and kitchen located in Club Two of the racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: Chip Tuttle	Title: Chief Operating Officer Date:	<u>February 1, 2019</u>
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March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-6 Backhoe Repair and Parts Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$1,568.81 for the Backhoe Repair and Parts.

The project involved the labor and materials required to repair the turbo charger of the backhoe which is used in the maintenance of the racetrack on a daily basis. The backhoe was in need of repairs due to its age and constant use.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$1,568.81.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon.

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-6 (RFC)

501 PARK AVE, SUITE 210 WORCESTER, MASSACHUSETTS 01610-1221 • (†) 508.755.0533 (f) 508.755.0050



## MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

## All information must be complete before any requests (RFC or RFR) can be processed.

1.	Date February 1, 2019	
2.	Association Making This Request Suffolk Downs	
3.	Project # <u>SD 2018-6</u> (unique project number)	
4.	Project Backhoe Repair and Parts (unique descriptive title of this property)	
5.	Type of Request (indicate RFC or RFR)	
	X RFC / Request for Consideration RFR / Request for Reimbursement	
	Capital Improvement Fund	,
6.	Total Project Amount Requested: \$ 1,568.81 X Estimate / RFC • Actual / RFR	

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project involved the labor and parts to repair the backhoe used in the maintenance of the racetrack on a daily basis. The backhoe was in need of repairs due to its age and constant use.

RFR only - Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

**b** Title: <u>Chief Operating Officer</u> Date: <u>February 1, 2019</u> By Track Official: \_



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-7 Air Conditioning Work on Third Floor Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$8,865.18 for Air Conditioning Work on Third Floor.

The project involved the labor and materials required to perform repairs, preventative maintenance, coil cleaning, filter replacement and inspections of several air conditioning units located on the third floor and roof of the building.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$8,865.18.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECIS, INC.

Neil R. Dixo

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-7 (RFC)

501 PARK AVE, SUITE 210 WORCESTER, MASSACHUSETTS 01610-1221 (1) 508.755.0533 (f) 508.755.0050



## MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND

101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

#### \* All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019	
2. Association Making This Request Suffolk Downs	
3. Project # <u>SD 2018-7</u> (unique project number)	)
4. Project Air Conditioning Work on Third Floor	(unique descriptive title of this property)
5. Type of Request (indicate RFC or RFR)	
X RFC / Request for Consideration	RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 8,865.18	Estimate / RFC + Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project involved necessary preventative maintenance, coil cleaning, filter changes and electrical inspections of several units located on the third floor of the racetrack.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: Title: Chief Operating Officer Date: February 1, 2019 Thip uttle



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-8 Hedge Clippers Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$403.70 for the Purchase of Hedge Clippers.

The project involved the purchase of hedge clippers uses in the maintenance of the landscaping at the racetrack at Suffolk Downs..

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$403.70.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixo

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-8 (RFC)

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CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND

101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

## All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019

2. Association Making This Request Suffolk Downs

- 3. Project # <u>SD 2018-8</u> (unique project number)
- 4. Project <u>Hedge Clippers</u> (unique descriptive title of this property)
- 5. Type of Request (indicate RFC or RFR)

X RFC / Request for Consideration	RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 403.70	Estimate / RFC + 🗌 Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project involved the purchase of hedge clippers for the maintenance of the landscape at the track.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Title: Chief Operating Officer Date: February 1, 2019 By Track Official: hip Tuttle



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-9 Plumbing Crimping Tool Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$1,911.44 for the Purchase of Plumbing Crimping Tool.

The project involved the purchase of a plumbing crimping tool to be used in the maintenance and repair of the plumbing systems in the various buildings at Suffolk Downs.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$1,911.44.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Dixon.

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-9 (RFC)

501 PARK AVE, SUITE 210 WORCESTER, MASSACHUSETTS 01610-1221 (1) 508.755.0533 (f) 508.755.0050



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CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND

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#### All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019		
2. Association Making This Request Suffolk Downs		
3. Project # SD 2018-9 (unique project number)		
4. Project Plumbing Crimping Tool (unique descriptive title of this property)		
5. Type of Request (indicate RFC or RFR)		
X RFC / Request for Consideration	RFR / Request for Reimbursement	
X Capital Improvement Fund	Promotional Trust Fund	
6. Total Project Amount Requested: \$ 1.911.44	Estimate / RFC + Actual / RFR	

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project involved the purchase of a plumbing crimping tool used in the maintenance of the racetrack.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Title: Chief Operating Officer Date: February 1, 2019 By Track Official:



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-10 Air Conditioning Work on Second Floor Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$10,106.56 for Air V Conditioning Work on Second Floor

The project involved the labor and materials required to repair air conditioning units located in the Legends Lounge on the second floor.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$10,106.56.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon,

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-10 (RFC)

501 PARK AVE, SUITE 210 . WORCESTER, MASSACHUSETTS 01610-1221 . (1) 508.755.0533 (f) 508.755.0050



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**CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND** 

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#### All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019	
2. Association Making This Request Suffolk Downs	
3. Project # <u>SD 2018-10</u> (unique project number)	
4. Project Air Conditioning Work on Second Floor	(unique descriptive title of this property)
5. Type of Request (indicate RFC or RFR)	
<b>RFC / Request for Consideration</b>	RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 10,106.56	Estimate / RFC • 🗌 Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project involved the repair of air conditioning units located in Legends on the second floor of the racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the <u>capital</u> improvement project.

Title: Chief Operating Officer Date: February 1, 2019 By Track Official



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-11 Lawn Mower Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$12,325.00 for Lawn V Mower.

The project involved the purchase of a lawn mower to be used in the maintenance of the grounds at Suffolk Downs.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$12,325.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXOR SALC HITECTS, INC.

Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-11 (RFC)

501 PARK AVE. SUITE 210 . WORCESTER, MASSACHUSETTS 01610-1221 . (†) 508.755.0533 (†) 508.755.0050



MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

Date February 1, 2019
 Association Making This Request Suffolk Downs
 Project # SD 2018-11 (unique project number)

4. Project Lawn Mower (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

X RFC / Request for Consideration	RFR / Request for Reimbursement
-----------------------------------	---------------------------------

X Capital Improvement Fund

Promotional Trust Fund

6. Total Project Amount Requested: \$ 12,325.00 X Estimate / RFC + Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project involved the purchase of a lawn mower for use in the maintenance of the grounds at the racetrack.

FR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official:	Chorit	Title: Chief Operating Officer	Date:	February 1, 2019
_	Chip Tuttle		_	



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-12 Escalator Repair Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$20,945.60 for Escalator V Repair.

The project involved the labor and materials to repair the escalator located in Club One of the building at Suffolk Downs.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$20,945.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-12 (RFC)

on 5/6 for \$ 20,945.

501 PARK AVE, SUITE 210 . WORCESTER, MASSACHUSETTS 01610-1221 . (1) 508,755.0533 (1) 508,755.0050



### **MASSACHUSETTS GAMING COMMISSION**

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#### 🖈 All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019		
2. Association Making This Request Suffolk Downs		
3. Project # <u>SD 2018-12</u> (unique project number)		
4. Project Escalator Repair (unique descriptive title of this property)		
5. Type of Request (indicate RFC or RFR)		
X RFC / Request for Consideration	RFR / Request for Reimbursement	
X Capital Improvement Fund	Promotional Trust Fund	
6. Total Project Amount Requested: \$ 20,945,60	Estimate / RFC • Actual / RFR	
7. <i>RFC only</i> – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.		
This project involved the repair of the escalator located in	Club One of the racetrack.	

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: \_\_\_\_\_\_ Title: Chief Operating Officer\_Date: February 1, 2019



August 27, 2018 Revised March 25, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-13 EPA Pond Pump Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$4,638.02 for EPA Pond Pump at Suffolk Downs.

The project involved the replacement of the motor for the pump serving the EPA Pond. The work included the removal of the existing motor and installation of a new motor, align with pump, wire and assembly of all systems, startup and testing. Track personnel advised that this motor was a replacement of one of the motors installed under Project SD 2018-2 which had failed.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$4,638.02.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Considerations CIF Project SD 2017-13 (RFC)

501 PARK AVE, SUITE 210 + WORCESTER, MASSACHUSETTS 01610-1221 - (1) 508.755.0533 (f) 508.755.0050



### MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

#### All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019	
2. Association Making This Request Suffolk Downs	
3. Project # <u>SD 2018-13</u> (unique project number)	)
4. Project <u>EPA Pond Pump (unique descripti</u>	ve title of this property)
5. Type of Request (indicate RFC or RFR)	
<b>X</b> RFC / Request for Consideration	RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 4,638.02	Estimate / RFC + Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary to remove the motor and install a new motor, align to pump, wire and assemble all systems, startup and test the EPA pond pump located at the racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Fitle: Chief Operating Officer Date: February 1, 2019 By Track Official: in Tuttle



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-14 Tractor Repairs Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$5,859.86 for Tractor V Repair.

The project involved the labor and materials required to repair the worn water pump seals and associated work of the 7810 Tractor with cab.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$5,859.86.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon,

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-14 (RFC)

501 PARK AVE, SUITE 210 . WORCESTER, MASSACHUSETTS 01610-1221 . (†) 508.755.0533 (f) 508.755.0050



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## The Commonwealth of Massachusetts

## MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019	
2. Association Making This Request Suffolk Downs_	
3. Project # <u>SD 2018-14</u> (unique project number)	
4. Project Tractor Repair (unique descriptiv	ve title of this property)
5. Type of Request (indicate RFC or RFR)	
X RFC / Request for Consideration	RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 5,859.86	Estimate / RFC • 🗌 Actual / RFR 🗸

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary to repair the worn water pump seals on 7810 tractor with cab used by maintenance at the racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-15 Video Recorder for Security Office Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$4,185.00 for Video Recorder for Security Office.

The project involved the labor and materials required to troubleshoot malfunctioning DVR, replace DVR and purchase a new NVR for Security Office at Suffolk Downs.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$4,185.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO AFCHITEOTS, INC.

Neil R. Dixon,

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-15 (RFC)

501 PARK AVE, SUITE 210 WORCESTER, MASSACHUSETTS 01610-1221 (1) 508.755.0533 (f) 508.755.0050



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CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

#### All information must be complete before any requests (RFC or RFR) can be processed.

1.	Date February 1, 2019					
2.	Association Making This Request Suffolk Downs					
3.	Project # <u>SD 2018-15</u> (unique project number)					
4.	4. Project Video Recorder for Security Office (unique descriptive title of this property)					
5.	Type of Request (indicate RFC or RFR)					
	RFC / Request for Consideration					
	Capital Improvement Fund	1				
6	Total Project Amount Requested: \$ 4,185.00 X Estimate / RFC • Actual / RFR	V				

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary to troubleshoot malfunctioning DVR, replace DVR and purchase NVR for Security Office.

RFR only - Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Fitle: Chief Operating Officer Date: February 1, 2019 By Track Official: Chip Tuttle



March 11, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2018-16 Power Line Repairs Request for Consideration

Dear Mr. Bourque:

Attached please find one copy of a Request for Consideration from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$13,272.00 for Power Line Repairs.

The project involved the labor and materials required to perform an emergency call investigation as to lack of power in the main power supply room of Suffolk Downs. Work involved the replacement of a defective 5kv fuse, a defective 5kv cutout and 3 defective oil switch fuses.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Consideration be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$13,272.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS INC.

Neil R. Dixon,

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Consideration CIF Project SD 2018-16 (RFC)

501 PARK AVE, SUITE 210 . WORCESTER, MASSACHUSETTS 01610-1221 . (†) 508.755.0533 (f) 508.755.0050



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# The Commonwealth of Massachusetts

**MASSACHUSETTS GAMING COMMISSION** 

**CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND** 

101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

RFR / Request for Reimbursement

**Promotional Trust Fund** 

### All information must be complete before any requests (RFC or RFR) can be processed.

1. Date February 1, 2019

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2018-16</u> (unique project number)

4. Project <u>Power Line Repairs</u> (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

$\mathbf{X}$	RFC/	Request	for	Consi	deration
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X Capital Improvement Fund

6. Total Project Amount Requested: \$ 13,272.00 X Estimate / RFC + Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

This project was necessary due to emergency call to investigate missing power caused by bad fuse, bad 5kv cutout and 3 bad oil switch fuses in the main supply room for power.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: Title: Chief Operating Officer Date: February 1, 2019



## **MEMORANDUM**

To:Massachusetts Gaming Commission | Division of RacingFROM:Chad Bourque, Financial AnalystSUBJECT:Request for Reimbursement | Suffolk Downs Capital Improvement Trust FundDATE:March 28, 2019

In accordance with General laws of Massachusetts, Chapter 128A, Section 5g.

The trustees may expend without appropriation all or any part of the capital improvement trust funds to the appropriate track licensee in proportion to the amount deposited in each said fund by the track licensee for use as all or part of a capital expenditure for alterations, additions, replacements, changes, improvements or major repairs to or upon the property owned or leased by the licensee and used by it for the conduct of racing, but not for the cost of maintenance or of other ordinary operations. The trustees shall hire the services of architectural/engineering consultants as they deem appropriate to advise them and to evaluate proposed capital improvements. The following capital fund requests have been reviewed and approved by the architectural/engineering consultant.

#### SDCITF

• # 2017-01: Removed, repaired & replaced CCTV security monitoring DVR	\$4,225.00
• # 2017-02: Repaired electrical timers for Club Two & electrical closet	\$1,156.82
• # 2017-03: Replaced HVAC system for Legend & Grandstand areas	\$25,161.45
• # 2017-04: Purchased 2 lawn trimmers and 1 Honda push lawn mower	\$1,774.38
• # 2017-05: Replaced AC compressor for security office and A/V room	\$14,520.57
• # 2017-06: Replaced battery for uninterrupted power supply (UPS)	\$2,250.00
• # 2017-07: Purchased 1 Ferris riding lawn mower	\$11,156.25
• # 2017-08: Purchased 1 PC, 1 laptop & 5 monitors for accounting office	\$2,734.51
• # 2017-09: Removed & replaced gas and diesel tank spill buckets	\$3,600.00
• # 2017-10: Replaced fan motor unit for pump station	\$1,089.17
• # 2017-11: Replaced fire alarm circuit board for electrical closet	\$3,101.16
• # 2017-12: Repaired utility pole for barn area	\$2,094.86
• # 2017-13: Repaired light poll for parking lot and power outage for Barn #2	5 \$6,857.28
• # 2017-14: Repaired skid steer for Bobcat loader	\$1,389.72
• # 2017-16: Purchased 1GMC shuttle bus for patron transportation	\$12,935.00

#### **Total Request for Reimbursement:**

\$94,046.17

#### $\star$

Massachusetts Gaming Commission

101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com

All financial statements required under section 6 shall be accompanied by a statement signed under the pains and penalties of perjury by the manager of the licensee setting forth the capital improvements completed with funds obtained under this section.

The request for consideration was approved by the Commission on 11/18/2018. After review and confirmation of the request for reimbursement, with your authorization, we will make payment to the track from the appropriate trust fund.

Encl. SuffolkCapRFR\_2017(-15)

cdb

★ ★ ★ ★ Massachusetts Gaming Commission 101 Federal Street, 12<sup>th</sup> Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com



Jesse G. Hilgenberg, Principal Wayne O, Salo, Founder Neil R. Dixon, Founder

February 7, 2019

Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-1 Security Monitoring Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$4,225.00 for the V Removal, repair and replacement of the certain components of the Security System at Suffolk Downs.

The project involved the removal, repair and replacement of the malfunctioning CCTV DVR unit And related components and associated labor to perform this work.

This office did during our site visit of February 1, 2019 view the Security System control unit located in the Security Office. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$4,225.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-1 (RFR) Photo of Security System control unit



**MASSACHUSETTS GAMING COMMISSION** 

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Date <u>December 28, 2018</u>

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2017-1</u> (unique project number)

4. Project <u>Security Monitoring</u> (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

X Capital Improvement Fund

RFC / Request for Consideration

RFR / Request for Reimbursement
 Promotional Trust Fund

6. Total Project Amount Requested: \$ 4,225.00 1/ Estimate / RFC • X Actual / RFR

7. RFC only – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: Chip Tuttle Title: Chief Operating Officer\_Date: December 28, 2018 Chip Tuttle



Jesse G. Hilgenberg, Principal Wayne O, Salo, Founder Neil R. Dixon, Founder

February 7, 2919

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-2 Electrical Timers Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$1,156.82 for the repair of the V Electrical Timers at Suffolk Downs.

The project involved the purchase of materials to repair the electrical timers located in Club Two and the electrical closet at the track.

This office did during our site visit of February 1, 2019 view the electrical timers located in the store room on the second floor. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$1,156.82.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon,

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-2 (RFR) Photo of timers



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# The Commonwealth of Massachusetts

**MASSACHUSETTS GAMING COMMISSION** 

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Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. DateDecember 28, 2018			
2. Association Making This Request Suffolk Downs			
3. Project # <u>SD 2017-2</u> (unique project number)			
4. Project <u>Electrical Timers</u> (unique descriptive title of this property)			
5. Type of Request (indicate RFC or RFR)			
RFC / Request for Consideration       X       RFR / Request for Reimbursement			
X Capital Improvement Fund	Promotional Trust Fund		
	/		

6. Total Project Amount Requested: \$ 1,156.82 / Estimate / RFC • X Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the <u>capital</u> improvement project.

Title: Chief Operating Officer Date: December 28, 2018 By Track Official: Chip Tuttle



Jesse G. Hilgenberg, Principal Wayne O, Salo, Founder Neil R. Dixon, Founder

February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-3 Air Conditioning Systems Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$25,161.45 for the air Conditioning systems at Suffolk Downs.

The project involved the replacement of 2 defective air conditioning units and related work at the Legend area including 2 new Trane compressors, new compressor contactors, 2 new liquid line filter driers in 2 Trane condensing unit, installation of new thermostatic expansion valve, refrigeration ball valve and solenoid valve. In addition, service calls for Johnson heater and Grandstand unit in ceiling are included.

This office did during our site visit of February 1, 2019 view the exterior compressor unit. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$25,161.45.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon,

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-3 (RFR) Photo of exterior compressor unit



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# The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

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All information must be complete before any requests (RFC or RFR) can be processed.

1.	Date	December	28.	2018
	Daw	Docomoti	20,	2010

Association Making This Request <u>Suffolk Downs</u>
 Project # <u>SD 2017-3</u> (unique project number)

4. Project <u>Air Conditioning System</u> (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
Total Project Amount Requested: \$ 25,161.45	Estimate / RFC 🔸 🛛 Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Title: Chief Operating Officer Date: December 28, 2018 By Track Official: Chip Tuttle



Jesse G. Hilgenberg, Principal Wayne O, Salo, Founder Neil R. Dixon, Founder

February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-4 Lawn Equipment Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$1,774.38 for the purchase V of lawn equipment at Suffolk Downs.

The project involved the purchase of 2 trimmers and a Honda push lawn mower to replace existing defective equipment. This equipment is used in the maintenance of the landscaping at the track.

This office did during our site visit of February 1, 2019 view the 2 trimmers and the lawn mower located in the equipment barn. Please see attached photos.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$1,774,38.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon.

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-4 (RFR) Photos of trimmers and lawn mower



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All information must be complete before any requests (RFC or RFR) can be processed.

1.	Date	December 28, 2018	

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2017-4</u> (unique project number)

4. Project Lawn Equipment (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

	RFC / Request for Consideration	131	X RFR / Request for Reimbursement
X	Capital Improvement Fund		Promotional Trust Fund

6. Total Project Amount Requested: \$ 1,774.38 1/ Estimate / RFC • X Actual / RFR

7. RFC only – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Title: Chief Operating Officer Date: December 28, 2018 By Track Official: Chip Tuttle

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RFR approval by the Trustees (signature and date)

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Jesse G. Hilgenberg, Principal Wayne O, Salo, Founder Neil R. Dixon, Founder

February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-5 Air Conditioning for Press Box and Security Office Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$14,520.57 for the air V conditioning for Press Box and Security Office at Suffolk Downs.

The project involved the following:

- Replacement of 1 defective 5 ton scroll compressor, 1 new 3-pole compressor contactor, 1 new liquid line filter drier and associated labor in the Security Office.
- Replacement of compressor and associated items in air conditioning unit that serves the A/V Room.
- Repairs to Rooftop Units Nos. 3 and No. 4 at Top Side Area and Press Box

This office did during our site visit of February 1, 2019 view the compressor unit for the Security Office located in the storage area directly behind the Security office and the air conditioning unit in the Press Box. Please see attached photos.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$14,520.57.

Should you have any questions please do not hesitate to contact this office.



Jesse G. Hilgenberg, Principal Wayne O, Salo, Founder Neil R. Dixon, Founder

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs

Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-5 (RFR) Photos of Security Office compressor and Press Box air conditioning unit



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## The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

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All information must be complete before any requests (RFC or RFR) can be processed.

1. Date \_\_\_\_\_\_ December 28, 2018\_\_\_\_\_

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2017-5</u> (unique project number)

4. Project <u>Air Conditioning for Press Box and Security (unique descriptive title of this property)</u>

5. Type of Request (indicate RFC or RFR)

	RFC / Request for Consideration	X	RFR / Request for Reimbursement
X	Capital Improvement Fund		Promotional Trust Fund
6. Total P	roject Amount Requested: \$ <u>14,520.57</u>	E	Estimate / RFC • X Actual / RFR

7. RFC only – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.



February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-6 UPS Battery Replacement Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$2,250.00 for the UPS Battery V Replacement at Suffolk Downs.

The project involved the replacement of the UPS (uninterrupted Power Supply) for the power supply at Suffolk Downs.

This office did during our site visit of February 1, 2019 view the UPS unit. The battery unit was inside of the UPS unit and was not accessible. Please see attached photo of UPS unit.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$2,250.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-6 (RFR) Photo of UPS unit



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### The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

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All information must be complete before any requests (RFC or RFR) can be processed.

1. Date \_\_\_\_\_ December 28, 2018

2. Association Making This Request Suffolk Downs

- 3. Project # <u>SD 2017-6</u> (unique project number)
- 4. Project <u>UPS Battery Replacement</u> (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund

- 6. Total Project Amount Requested: \$ 2,250.00
- $\Box$  Estimate / RFC  $\diamond$  X Actual / RFR V

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Chip Tuttle By Track Official: ( Title: Chief Operating Officer Date: December 28, 2018



February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-7 Lawn Mower Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$11,156.25 for Lawn Wower at Suffolk Downs.

The project involved the purchase of a riding lawn mower to replace existing defective lawn mower for use in the maintenance of the turf grounds at the race track at Suffolk Downs.

This office did during our site visit of February 1, 2019 view the lawn mower. Please see attached photo of lawn mower.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$11,156.25.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC. Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-7 (RFR) Photo of Jawn mower



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# The Commonwealth of Massachusetts

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All information must be complete before any requests (RFC or RFR) can be processed.

1. Date <u>December 28, 2018</u>

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2017-7</u> (unique project number)

4. Project Lawn Mower (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

□ RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund

6. Total Project Amount Requested: \$ 11,156.25 Estimate / RFC • X Actual / RFR

7. RFC only – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only - Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.



February 8, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-8 New Computers and Monitors Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$2,734.51 for New Computers and Monitors at Suffolk Downs.

The project involved the purchase and installation of a new laptop computer, the installation of 5 new monitors for laser check printing and a new computer for the Accounting Office.

This office did during our site visit of February 8, 2019 view the laptop computer, the new computer and the 5 monitors. Please see attached photos.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$2,734.51.

Should you have any questions please do not hesitate to contact this office.

Very truly yours DIXON SA ITECTS, INC.

Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-8 (RFR) Photos of computers



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# The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

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All information must be complete before any requests (RFC or RFR) can be processed.

1.	Date	December 28, 2018	
		D000111001 20, 2010	

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2017-8</u> (unique project number)

4. Project <u>New Computers and Monitors (unique descriptive title of this property)</u>

5. Type of Request (indicate RFC or RFR)

RFC / Request for Consideration	RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 2,734.51	Estimate / RFC • X Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only - Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the <u>capital</u> improvement project.

By Track Official: \_\_\_\_\_\_\_ Title: Chief Operating Officer\_Date: December 28, 2018 Chip Tuttle



February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-9 New Spill Buckets for Gas and Diesel Tank Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$3,600.00 for New Spill Buckets for Gas and Diesel Tank at Suffolk Downs.

The project involved the removal of existing damaged spill buckets and the installation of new spill buckets and related work for the gas and diesel tank at Suffolk Downs. The spill buckets are located in the equipment yard area.

This office did during our site visit view the spill bucket area. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$3,600.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon.

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-9 (RFR) Photo of spill bucket concrete cap



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### The Commonwealth of Massachusetts

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Promotional Trust Fund

Estimate / RFC • X Actual / RFR

🖈 All information must be complete before any requests (RFC or RFR) can be processed.

1. Date \_\_\_\_\_ December 28, 2018

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2017-9</u> (unique project number)

4. Project <u>New Spill Buckets for Gas and Diesel Tank</u> (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

X Capital Improvement Fund

	RFC / Request for Consideration	X	RFR / Request for Reimbursement
_		_	

6. Total Project Amount Requested: \$ 3,600.00

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only - Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Title: Chief Operating Officer Date: December 28, 2018 By Track Official: Chip Tuttle



February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-10 Pump Station Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$1,089.17 for Pump Station at Suffolk Downs.

The project involved the purchase of a motor to replace defective motor in the fan unit located in the pump station at the track at Suffolk Downs.

This office did during our site visit of February 1, 2019 view the replacement motor in the pump station building located in the parking lot at the south side of Suffolk Downs. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$1,089.17.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon, Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-10 (RFR) Photo of motor for pump station



# The Commonwealth of Massachusetts

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All information must be complete before any requests (RFC or RFR) can be processed.

1. Date \_\_\_\_\_ December 28, 2018

2.	Association Making This Request	Suffolk Downs	 	
۵.	rissociation making this request	DUITOIR DOWIIS	 	

- 3. Project # <u>SD 2017-10</u> (unique project number)
- 4. Project <u>Pump Station</u> (unique descriptive title of this property)
- 5. Type of Request (indicate RFC or RFR)

□ RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	□ Promotional Trust Fund

6. Total Project Amount Requested: \$ 1,089.17 DEstimate / RFC • X Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: \_\_\_\_\_\_ Title: Chief Operating Officer\_Date: December 28, 2018 Chip Tuttle



February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-11 Fire Alarm Board in Electrician's Area Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$3,101.16 Fire Alarm V Board in the Electrician's Area at Suffolk Downs.

The project involved the repairs to the Fire Alarm Board located in Electrician's Area at Suffolk Downs.

This office did during our site visit of February 1, 2019 view the fire alarm Board located in the Electrician's Area. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital/ Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$3,101.16.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALØ ARCHITECTS, INC. Neil R. Dixon, Principal/Architect NRD/hs CC: Chip Tuttle, CFO Suffolk Downs Suffolk Downs, Request for Reimbursement CIF Project SD 2017-11 (RFR) Enclosure: Photo of Fire Alarm Board



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## The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Date December 28, 2018	
2. Association Making This Request Suffolk Dowr	18
3. Project # <u>SD 2017-11</u> (unique project nu	umber)
4. Project <u>Fire Alarm Board in Electricians Area</u>	(unique descriptive title of this property)
5. Type of Request (indicate RFC or RFR)	
RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 3,101.16	Estimate / RFC • X Actual / RFR

7. RFC only – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

Gritle: Chief Operating Officer Date: December 28, 2018 By Track Official: chip Tuttle



February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-12 Pole in Barn Area Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$2,094.86 for Pole in Barn Area at Suffolk Downs.

The project involved the repairs to damaged utility pole located in Barn Area at Suffolk Downs.

This office did during our site visit of February 1, 2019 view the utility pole. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$2,094.86.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-12 (RFR) Photo of utility pole at barn area.



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### The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

**CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND** 

101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Date December 28, 2018	
2. Association Making This Request Suffolk Downs	
3. Project # <u>SD 2017-12</u> (unique project number	er)
4. Project Pole in Barn Area (unique descriptiv	e title of this property)
5. Type of Request (indicate RFC or RFR)	
RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$2,094.86	Estimate / RFC + X Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official: \_\_\_\_\_\_\_ Title: Chief Operating Officer\_Date: December 28, 2018 Chip Tuttle



February 7, 2919

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-13 Pole in Parking Lot Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$6,857.28 for Pole in Parking Lot at Suffolk Downs.

The project involved the replacement of a fallen light pole and repairs to two outages at Barn 25, survey power line due to storm damage at Suffolk Downs.

This office did during our site visit of February 1, 2019 view the replacement pole located in the parking area in front of the clubhouse along the main road through the site. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$6,857.28.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon.

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-13 (RFR) Photo of replacement light pole



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## The Commonwealth of Massachusetts

**MASSACHUSETTS GAMING COMMISSION** 

CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND 101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Date December 28, 2018

2. Association Making This Request Suffolk Downs

- 3. Project # <u>SD 2017-13</u> (unique project number)
- 4. Project Pole in Parking Lot (unique descriptive title of this property)
- 5. Type of Request (indicate RFC or RFR)

RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
Total Project Amount Requested: \$ 6.857.28	Estimate / RFC • X Actual / RFR

7. *RFC only* – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

*RFR only* – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.

By Track Official:	THE Title: Chief Operating Officer_Date: December 28,	2018
	Chip Tuttle	



February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-14 Bobcat Repairs Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$1,389.72 for Bobcat Repairs at Suffolk Downs.

The project involved the repairs to the bucket of the existing Bobcat skid steer loader at Suffolk Downs. The Bobcat is used in the maintenance of the track and track landscape areas.

This office did during your site visit of February 1, 2019 view the repaired Bobcat loader. Please see attached photo.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$1,389.72.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC. Neil R. Dixon.

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-14 (RFR) Photo of Bobcat loader



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## The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

**CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND** 

101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

- 1. Date
   December 28, 2018

   2. Association Making This Request
   Suffolk Downs
- 3. Project # <u>SD 2017-14</u> (unique project number)
- 4. Project <u>Bobcat Repair</u> (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
6. Total Project Amount Requested: \$ 1,389.72	Estimate / RFC • X Actual / RFR V

7. RFC only – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and / or improve attendance and handles at your racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the <u>capital</u> improvement project.

By Track Official: Chip Tuttle
Title: <u>Chief Operating Officer</u> Date: <u>December 28, 2018</u>
Chip Tuttle



February 7, 2019

Mr. Chad Bourque, Senior Financial Analyst Massachusetts Gaming Commission/Racing Division 101 Federal Street Boston, MA 02110

RE: Suffolk Downs CIF Project SD 2017-16 Bus Request for Reimbursement

Dear Mr. Bourque:

Attached please find one copy of a Request for Reimbursement from Suffolk Downs to the Massachusetts Gaming Commission/Racing Division in the amount of \$12,935.00 for a Bus at Suffolk Downs.

The project involved the purchase of a bus for the transport and comfort of patrons between the Clubhouse and the MBTA Suffolk Downs Station (Blue Line). Suffolk Downs no longer retains the services of a private bus company and therefore purchased the bus to shuttle the patrons from the Clubhouse to the MBTA Station.

This office did during our site visit of February 1, 2019 view the bus. Please see attached photo of bus.

Based upon the above, it is the opinion of this office that the project is an appropriate Capital Improvement Fund Project and we recommend that this Request for Reimbursement be approved by the Massachusetts Gaming Commission/Racing Division in the amount of \$12,935.00.

Should you have any questions please do not hesitate to contact this office.

Very truly yours, DIXON SALO ARCHITECTS, INC.

Neil R. Dixon.

Principal/Architect NRD/hs cc: Chip Tuttle, CFO Suffolk Downs Enclosure: Suffolk Downs, Request for Reimbursement CIF Project SD 2017-16 (RFR) Photo of bus



### The Commonwealth of Massachusetts

MASSACHUSETTS GAMING COMMISSION

**CAPITAL IMPROVEMENT TRUST FUND PROMOTIONAL TRUST FUND** 

101 Federal Street, 12<sup>th</sup> Floor Boston, Massachusetts 02110 Telephone (617) 979-8400 • Fax (617) 725-0258

All information must be complete before any requests (RFC or RFR) can be processed.

1. Date \_\_\_\_\_ December 28, 2018

2. Association Making This Request Suffolk Downs

3. Project # <u>SD 2017-16</u> (unique project number)

4. Project <u>Bus</u> (unique descriptive title of this property)

5. Type of Request (indicate RFC or RFR)

RFC / Request for Consideration	X RFR / Request for Reimbursement
X Capital Improvement Fund	Promotional Trust Fund
	1

6. Total Project Amount Requested: \$ 12,935.00  $\sqrt{\Box}$  Estimate / RFC • X Actual / RFR

7. RFC only – Provide a detailed description of the promotional or capital improvement project including the project objectives, how it will enhance the operations of the association and l or improve attendance and handles at your racetrack.

RFR only – Requests for reimbursement must contain a listing of all project expenditures by date, paid to and check number. A copy of the invoice and the cancelled check must support each expenditure.

8. For Capital Improvement Projects only, RFC's and RFR's must be submitted to the Commission's architect engineer consultant for review. The consultant makes recommendations to the Trustees relative to the cost and nature of the capital improvement project.



#### MEMORANDUM

То:	Massachusetts Gaming Commission   Division of Racing
FROM:	Chad Bourque, Financial Analyst   Division of Racing
SUBJECT:	Request for Consideration/Reimbursement, Suffolk Promotional Trust Fund
DATE:	March 28, 2019
	• · ·

In accordance with General Laws of Massachusetts, Chapter 128A, Section 5g. The trustees may expand without appropriation all or any part of the promotional trust funds to the appropriate track licensee in proportion to the amount deposited in each fund for use in promotional marketing. The following promotional fund request has been reviewed.

-		
	Request for consideration/reimbursement	\$194,523.01
•	Current promotional trust fund balance (a/o 03/21/19)	\$282,988.37
•	Balance in Fund after request (a/o 03/21/19)	\$88,465.36

All financial statements required under section 6 shall be accompanied by a statement signed under the pains and penalties of perjury by the manager of the licensee setting forth the promotions completed with funds obtained under this section.

After review and confirmation of the request, with your authorization, we will make payment to the track from the appropriate trust fund.

Encl. Suffolk.promo.rfc/rfr\_2013

Project # SPT 2013-1

cdb

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Massachusetts Gaming Commission 101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com



November 7, 2018

Derek Lennon, Chief Financial and Accounting Officer Massachusetts Gaming Commission 101 Federal Street, 12th Floor Boston, MA 02110

Dear Mr. Lennon:

At your earliest convenience kindly forward any and all amounts due representing the following Suffolk Downs Promotional Trust Fund projects:

> SPT 2012-1 - \$326,684.24 SPT 2013-1 - \$194,523.01

Should you have any questions regarding the above, please feel free to call me.

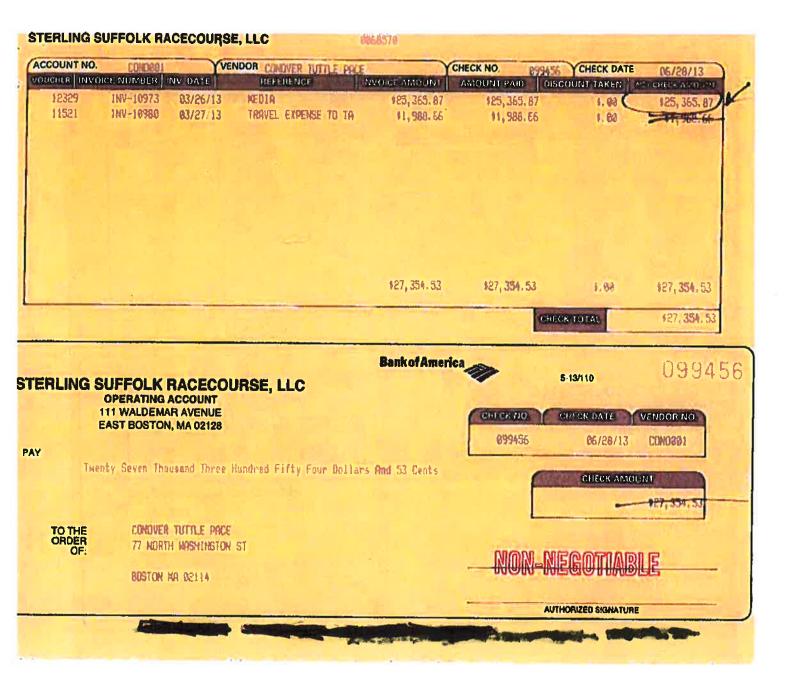
Thank you for your consideration in this matter.

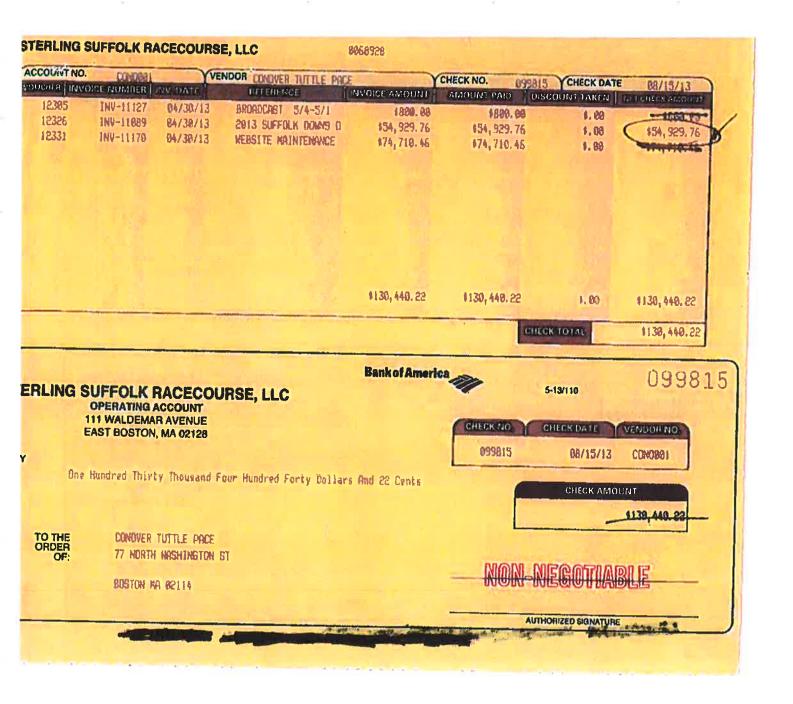
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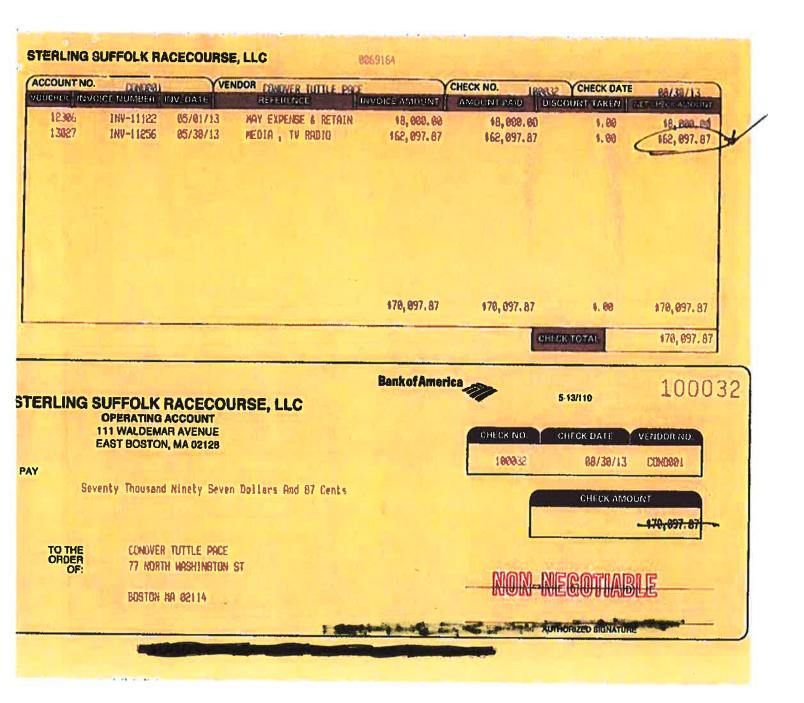
Very truly yours,

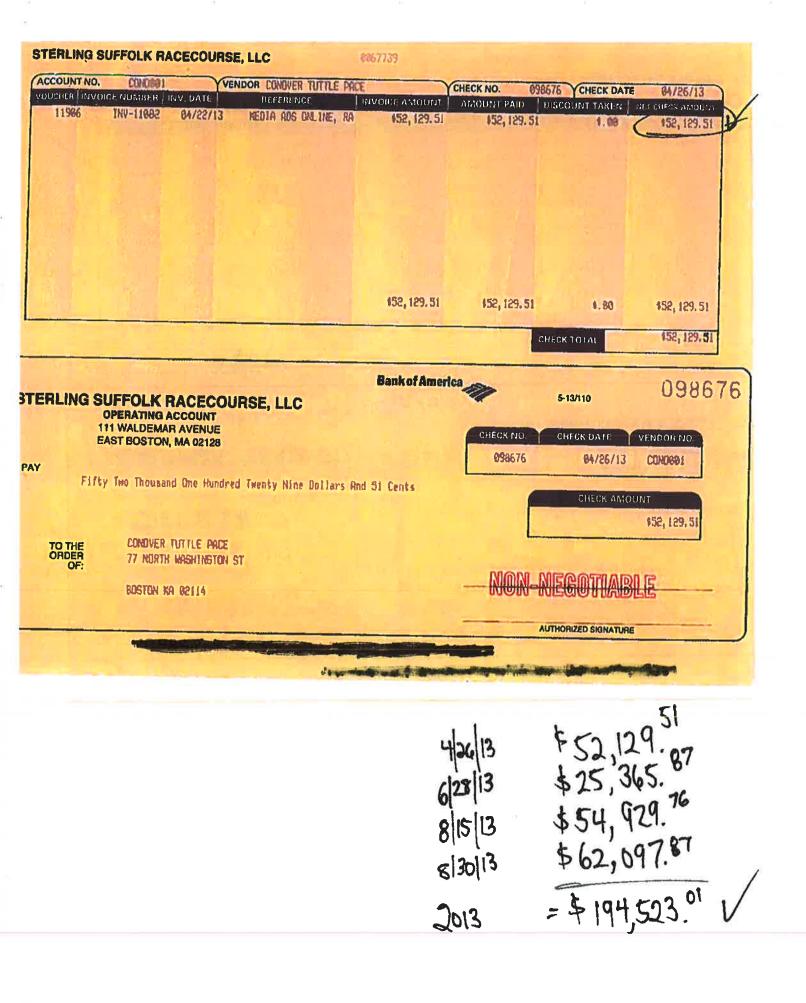
Chip Tuttle Chief Operating Officer

Telephone: 617-567-3900 \$25 McClellan Highway, East Boston, Massachusetts 02128 Math & Massachusetts 2223











#### **MEMORANDUM**

To:Massachusetts Gaming Commission | Division of RacingFROM:Chad Bourque, Financial AnalystSUBJECT:Local Aid DistributionDATE:March 31, 2019

In accordance with Section 18D of Chapter 58, local aid is payable to each city and town within which racing activities are conducted. Amounts are computed at .35 percent times amounts wagered during the quarter ended six months prior to the payment.

• Local Aid Quarterly Payment – March 31, 2019 \$249,454.13

With the Commission's authorization payments will be made to the appropriate cities and towns.

Encl. la.q1.19

Cdb



Massachusetts Gaming Commission 101 Federal Street, 12<sup>th</sup> Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com

#### Computation of Local Aid Distributions Qrtr Ending 03/31/2019

	Total handles July Aug Sept	Local Aid @ .003	<u>35 Pay to</u>			
Suffolk Downs -	<u>July Aug Dept</u>	Local Ald @ .002	<u>1 ay to</u>			
On track	12,728,142					
Exports	3,258,258					
TVG	16,823,050					
Xpress Bets	4,093,475					
Twin Spires	8,384,260					
NYRA Bets	3,561,001					
Total	48,848,186	\$170.968.65	Boston (2/3) & Revere (1/3)			
Plainridge -		¢1,0,200,00				
On track	8,221,224					
Exports	6,866,032					
Hollywood Bets	1,210,821					
Total	16,298,077	\$57,043.27	Plainville			
Raynham-Tauntor	10,290,077	¢37,013.27	T ium vine			
On track	5,915,965					
Exports	0					
Total	5,915,965	\$20,705.88	Raynham			
Wonderland		¢20,700.00	1			
On track	210,380					
Exports	0					
Total	210,380	\$736.33	Boston (2/3) & Revere (1/3)			
Grand	210,500	\$750.55				
Total	71,272,609	\$249,454.13				
Distributions						
City of Boston (line 1)	\$113,979.67	On Suffolk				
City of Revere (line 1)	\$56,988.98	On Suffolk				
City of Boston (line 2)	\$490.89	On Wonderland				
City of Revere (line 2)	\$245.44					
Town of Plainville	\$57,043.27	On Plainridge				
Town of Raynham	\$20,705.88	On Raynham-Ta	unton			
Total	\$249,454.13					

In accordance with Section 18D of Chapter 58, local aid is payable to each city and town within which racing activities are conducted. Amounts are computed at .35 percent times amounts wagered during the quarter ended six months prior to the payment.

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Massachusetts Gaming Commission 101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com

HANDLE ANALYSIS	TBRED CAST	HARNESS CAST	DOG CAST	SUFF INTRA	<b>PPC INTRA</b>	LIVE	TOTALS	BREAKS	EXPORTS
Q3 2018   Q1 2019 FY HANDLE									
Plainridge	\$5,163,434.42	\$1,127,837.89	\$1,257,157.44	\$45,770.42	\$0.00	\$627,023.99	\$8,221,224.16	\$33,021.69	\$6,866,032.39
Hollywood WinLine	\$915,365.17	\$105,316.19	\$149,787.12	\$2,797.20	\$0.00	\$37,555.22	\$1,210,820.90	\$6,292.94	
Raynham	\$2,918,890.30	\$124,528.80	\$2,845,725.80	\$0.00	\$26,820.30	\$0.00	\$5,915,965.20	\$17,477.53	
Suffolk	\$10,334,116.50	\$140,701.80	\$980,744.50	\$0.00	\$17,554.00	\$1,255,025.60	\$12,728,142.40	\$63,746.81	\$3,258,258.48
Wonderland	\$0.00	\$0.00	\$210,379.60	\$0.00	\$0.00	\$0.00	\$210,379.60	\$523.16	
TVG	\$15,072,308.80	\$1,000,115.50	\$627,164.80	\$0.00	\$45,094.90	\$78,366.10	\$16,823,050.10	\$76,329.93	
Twin Spires	\$7,647,150.10	\$503,137.50	\$121,338.70	\$0.00	\$64,902.40	\$47,731.40	\$8,384,260.10	\$44,247.66	
Express Bets	\$3,874,355.90	\$171,819.70	\$0.00	\$0.00	\$20,687.70	\$26,611.30	\$4,093,474.60	\$17,948.59	
NYRA Bets	\$3,453,735.82	\$90,578.31	\$0.00	\$0.00	\$4,686.40	\$12,000.29	\$3,561,000.82	\$16,653.17	
TOTALS	\$49,379,357.01	\$3,264,035.69	\$6,192,297.96	\$48,567.62	\$179,745.70	\$2,084,313.90	\$61,148,317.88	\$276,241.48	\$10,124,290.87



Massachusetts Gaming Commission 101 Federal Street, 12<sup>th</sup> Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com