



23

COMMUNITY
MITIGATION
FUND

2023 Public Safety Grant Application

Bid No. BD-23-1068-1068C-1068L-81256

All completed applications must be sent by January 31st to be considered for funding for the 2023 Grant Round. Please submit this completed form as well as any relevant attachments to MGCCMF@Massgaming.gov.

For more detailed instructions as well as the 2023 Application Guidelines please visit <https://massgaming.com/about/community-mitigation-fund/>

I. Project Summary
Legal Name of Applicant: City of Everett Police Department
Project Name (Please limit to 5 words): Equipment and Graphics for Office
Amount Requested: \$18,717.64
Brief Project Description (approx. 50 words): Last year's grant the department purchased a 20" CONEX Office and Storage Container. This round we are looking to outfit the container with Video surveillance, an interoperable radio system, and paint and graphics that identify the CONEX as Everett Police

II. Applicant Contact Information
Please provide below the manager for this grant and any other individuals you would like to be copied on all correspondence.
Grant Manager: Chief Steven Mazzie
Email Address: steven.mazzie@cityofeverett.org
Telephone Number: 617-394-2365
Address: 45 Elm St, Everett MA 02149
Contact II: Capt Paul Landry
Role: Executive Officer / Grant Paperwork
Email Address: paul.landry@cityofeverett.org
Telephone Number: 617-394-2273
Address: 45 Elm St, Everett, MA 02149

III. Detailed Project Description & Mitigation

1) Please describe in detail the impact that is attributed to the operation of a gaming facility. Please provide documentation or evidence that gives support for the determination that the operation of the gaming facility caused or is causing the impact (i.e. surveys, data, reports).

1. A 4 camera surveillance system will provide security for the CONEX and items to be stored in it as well as surveillance around the area of the CONEX which will be located near the ENCORE Casino

2. An interoperable radio system will allow officers who may be working in and around the CONEX the ability to communicate with both Everett PD but also the Gaming Enforcement Unit at Encore.

3. The painting and graphics will identify the CONEX as belonging to Everett Police Department – but also more visually appealing as opposed to the standard flat grey that the CONEX come painted as

2) *(If applicable)* Please explain how this impact was not anticipated in the Applicant's Host or Surrounding Community Agreement.

3) Please describe what the Applicant is proposing and how the mitigation request will address the impact indicated.

All of the items above will make the CONEX / Office space a functional work space for officers working in and around the ENCORE casino

IV. Scope, Budget, and Timeline	
Applicant: Everett Police	Vendor Code:
Total Amount Requested: \$18,717.64	Estimated Total Project Cost: \$18,717.64

Scope of Work
<p>Please include below a breakdown of the proposed work. The project scope should be sufficiently detailed to allow the review team to understand the steps required for project completion.</p>
<p>1. Purchase and installation of 4 video surveillance cameras and required equipment to run the system - \$9,413.50</p>
<p>2. Purchase and installation of radio system that will be interoperable with Everett, Mass State Police and Gaming Enforcement Unit - \$5,070.49</p>
<p>3. Painting and graphics for CONEX/Office - \$4,233.65</p>

Proposed MGC Grant Budget			
<p>Please use the following table to outline the budget of your project. Include any requests for proposals, quotes, or estimates that would quantify the costs associated with the mitigation as an attachment. In determining the funding request, please round up to the nearest hundred dollars.</p>			
Timeline	Description of Purchase/Work	QTY	Budget
Sept 2023	Paint and graphics package	1	4,233.65
Sept 2023	Video Surveillance System	1	9,413.50
Sept 2023	Interoperable Radio	1	5,070.49
		TOTAL:	\$18,717.64
Funding Source	Description of Purchase/Work	QTY	
In Kind Services			
Federal			

State			
Local Match			

V. Regional Incentive Award	
Are you applying for a Regional Incentive Award?	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

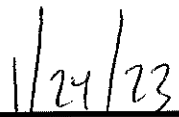
Partner Community Contact-
Name:
Role:
Email Address:
Telephone Number:
Address:

VI. Waiver	
If you are applying for a waiver, please submit the Waiver Form with your application. The form can be found at www.massgaming.com/about/community-mitigation-fund/forms/	
Are you applying for a waiver?	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

VII. _ Please provide a brief description of each attachment.
<ol style="list-style-type: none"> 1. Lan Tel Video Quote 2. Motorola Radio Quote 3. Pro Auto Painting and Graphics Quote

VIII. Applicant Certification

On behalf of the aforementioned Applicant/municipality/governmental entity I hereby certify that the funds that are requested in this application will be used solely for the purposes articulated in this Application.



Signature of Responsible Municipal
Official/Governmental Entity

Date:

Steven A Mazzie

(print name)

Chief of Police

Title:



***CONNECTING & PROTECTING
THE FUTURE***

Structured Cabling • Integrated Security
• IT Infrastructure • A/V

LAN-TEL Communications, Inc.
3 Edgewater Drive
Suite 202
Norwood, MA 02062
781-551-8599



Date: November 28, 2022

To: **Officer Kristopher Gaff**
Everett Police Department
Communications and Technology
45 Elm Street
Everett Ma, 02149

From: **Eric Johnson**
LAN-TEL Communications, Inc.
Phone: (617) 785 - 8254
Fax: (781) 551-8667
ejohnson@lan-tel.com

Re: **CCTV Encore Conex Box**

Thank you for the opportunity to present LAN-TEL Communications, Inc.'s quote for the Integrated Security System for the above-referenced project.

Our quote is based upon the information, the instructions, and requirements, reviewed.

I am confident you will find our quote to be complete in terms of scope, compliant and consistent with State contract **ITC71** along with information received.

If you have any questions, please call me at (617) 785 - 8254 or e-mail me at ejohnson@lan-tel.com. I look forward to reviewing our proposal with you.

Regards,
Eric Johnson



Quote Summary:

LAN-TEL Communications, Inc.'s quote includes all labor, cable, coring, required equipment, project management, insurances and permits to successful complete the installation of this project. Lan-Tel will provide:

Scope of Work:

Install 4 cameras on Conex box with local recording and network switch

Hardware Equipment List:	Each:	Total:
8 - TB server	\$3200.00	\$3200.00
4 - Fixed cameras	\$160.00	\$640.00
1 - 8 port Network PoE switch	\$120.00	\$120.00
500 of Category 5 OSP Wire	\$253.50	\$253.50

Cost for Equipment:	\$4213.50
Cost for Labor	\$5200.00
Total Cost:	\$9413.50

Billing Address:
 EVERETT POLICE DEPT, CITY
 OF
 45 ELM ST
 EVERETT, MA 02149
 US

Shipping Address:
 EVERETT POLICE DEPT, CITY
 OF
 45 ELM ST
 EVERETT, MA 02149
 US

Quote Date:11/29/2022
 Expiration Date:02/27/2023
 Quote Created By:
 Claire Kang
 Claire.Kang@
 motorolasolutions.com

End Customer:
 EVERETT POLICE DEPT, CITY OF
 Kris Gaff
 kristopher.gaff@cityofeverett.org
 617-394-2462

Contract: 22564 - PSE01 MA STATE

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 4500 Enhanced						
1	M22URS9PW1BN	APX4500 ENHANCED 7/800 MHZ MOBILE	1	\$2,036.00	25.0%	\$1,527.00	\$1,527.00
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	1	\$145.00	0.0%	\$145.00	\$145.00
1b	W665BF	ADD: BASE STATION OP APX	1	\$77.00	25.0%	\$57.75	\$57.75
1c	G91AF	ADD: CNTRL STATION PWR SUPPLY	1	\$296.00	25.0%	\$222.00	\$222.00
1d	G66BF	ADD: DASH MOUNT O2 APXM	1	\$138.00	25.0%	\$103.50	\$103.50
1e	GA00580AA	ADD: TDMA OPERATION	1	\$495.00	25.0%	\$371.25	\$371.25
1f	G142AD	ADD: NO SPEAKER APX	1	\$0.00	0.0%	\$0.00	\$0.00
1g	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	1	\$1,727.00	25.0%	\$1,295.25	\$1,295.25
1h	G843AH	ADD: AES ENCRYPTION AND ADP	1	\$523.00	25.0%	\$392.25	\$392.25
1i	GA00804AA	ADD: APX O2 CH (GREY)	1	\$541.00	25.0%	\$405.75	\$405.75



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.; 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	0.0%	\$0.00	\$0.00
1k	GA01767AG	ADD: RADIO AUTHENTICATION	1	\$110.00	25.0%	\$82.50	\$82.50
1l	W969BG	ADD: MULTIKEY OPERATION	1	\$363.00	25.0%	\$272.25	\$272.25
1m	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	1	\$47.00	25.0%	\$35.25	\$35.25
1n	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	1	\$0.00	0.0%	\$0.00	\$0.00
1o	W382AM	ADD: CONTROL STATION DESK GCAI MIC	1	\$186.00	25.0%	\$139.50	\$139.50
2	0180355A80	SPECTRUM MAGNETIC MNT, MINIUHF	1	\$30.78	30.99%	\$21.24	\$21.24

Grand Total
\$5,070.49(USD)
Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



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Motorola Solutions, Inc.: 500 West Monroe, United States - #: 36-1115800

PRO AUTO & TRUCK COLLISION

proauto1214@gmail.com
14 ROVER ST, EVERETT, MA 02149
Phone: (617) 381-9424
FAX: (617) 389-2907

Workfile ID: 0c903c00
PartsShare: 756jcQ
Federal ID: 043241917
State ID: 4118
License Number: 014120

Preliminary Estimate

Customer: City of Everett

Job Number:

Written By: Robert DeFronzo, 014120

Insured: City of Everett
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
City of Everett
45 Elm St
Everett, MA 02149
(617) 394-2230 Business

Inspection Location:
PRO AUTO & TRUCK COLLISION
14 ROVER ST
EVERETT, MA 02149
Repair Facility
(617) 381-9424 Business

Insurance Company:

VEHICLE

CONEX 20' BOX "OFFICE" Black / White

VIN:
License:
State:

Interior Color:
Exterior Color: Black / White
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

Preliminary Estimate

Customer: City of Everett

Job Number:

CONEX 20' BOX "OFFICE" Black / White

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr	Sand and prep box for paint			12.0	
2	#	Refn	Box 2 tone Black./ White				35.0
3	#		Paint and materials	1	1,057.20		
SUBTOTALS					1,057.20	12.0	35.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,057.20
Body Labor	12.0 hrs @	\$ 39.75 /hr	477.00
Paint Labor	35.0 hrs @	\$ 39.75 /hr	1,391.25
Paint Supplies	35.0 hrs @	\$ 31.00 /hr	1,085.00
Body Supplies	12.0 hrs @	\$ 18.60 /hr	223.20
Subtotal			4,233.65
Grand Total			4,233.65
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			4,233.65

PER MASSACHUSETTS REG. TITLE 212 CHAPTER 2.02(5), "THIS ESTIMATE HAS BEEN PREPARED AND SWORN TO UNDER THE PENALTIES OF PERJURY."

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Aluminum Panel



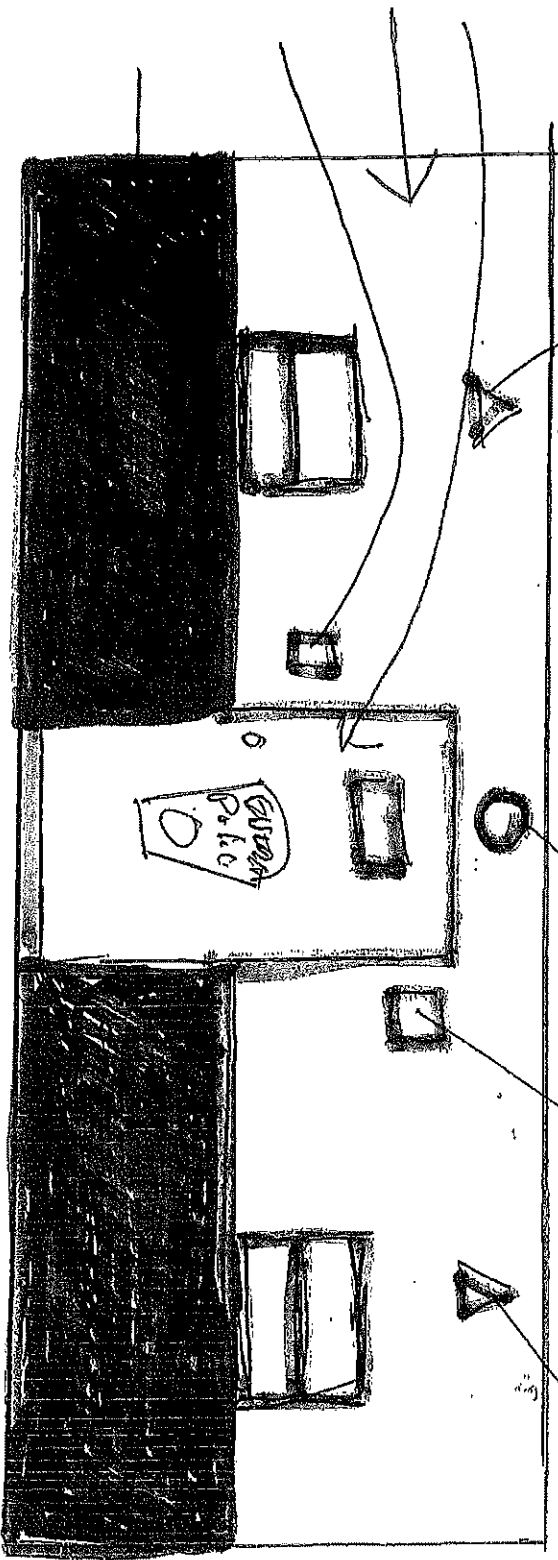
White LED Light

Removable Camera

White LED Light

Aluminum Panel

White
Key Pad
Black



White LED Light

Removable Camera

White LED Light

White LED Light

FRONT

Billing Address:
 EVERETT POLICE DEPT, CITY
 OF
 45 ELM ST
 EVERETT, MA 02149
 US

Shipping Address:
 EVERETT POLICE DEPT, CITY
 OF
 45 ELM ST
 EVERETT, MA 02149
 US

Quote Date:11/29/2022
 Expiration Date:02/27/2023
 Quote Created By:
 Claire Kang
 Claire.Kang@
 motorolasolutions.com

End Customer:
 EVERETT POLICE DEPT, CITY OF
 Kris Gaff
 kristopher.gaff@cityofeverett.org
 617-394-2462

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Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

Interoperable Communications Investment Proposal (ICIP)

Applicants proposing a project with an interoperable communications or electronic information sharing component must complete the Interoperable Communications Investment Proposal (ICIP) template beginning on page 3.

Description

Interoperable communications projects improve sharing of electronic information (voice, data, images, video), via radio, internet, microwave, computers, satellites, fiber optics, etc. Interoperable Communications projects may include the purchase or modifications of radios, transmission towers and other communications related equipment and software. Interoperability projects may also include efforts related to communications training and exercises, education and outreach, programming radios, development of Standard Operating Procedures, Tactical Interoperability Communications Plans, etc.

Guidance and Compliance

ICIPs submitted for these projects are reviewed by the Statewide Interoperability Coordinator (SWIC) and/or the Statewide Interoperability Executive Committee (SIEC) Executive Management Committee and recommended back to the grantor as compliant or amended/denied if not compliant. Compliance requirements are listed here:

1. Interoperable Communications projects must align with the goals identified in the Commonwealth's current Statewide Communications Interoperability Plan (SCIP). The 2020 plan can be found at www.mass.gov/doc/massachusetts-statewide-communication-interoperability-plan-scip-2020.
2. Interoperable Communications projects must meet applicable SAFECOM P25 guidance as published on the Cybersecurity and Infrastructure Security Agency (CISA) grant guidance document page (<https://www.cisa.gov/publication/emergency-communications-grant-guidance-documents>). This includes P25 standards for radio equipment encryption. Additional encryption guidance is available from the SIEC as a Guidance Bulletin (20-1: Public Safety Agency Encryption Guidance, <https://www.mass.gov/doc/public-safety-encryption-guidance-bulletin>).
3. Radio equipment subscriber units purchased with SIEC approved funding must be programmed with the Massachusetts Tactical Channel Plan (MTCP) in the radio, in addition to the purchaser's chosen channel programming lineup.

When completing the ICIP, applicants should provide a clear description of the interoperability problem or gap. **As an example:**

Problem: Although Mutual Aid Agreements are in place between the applicant and its four neighboring towns for public safety support during emergencies, the towns have no common radio frequencies or Standard Operating Procedures. Thus, radio communications cannot occur amongst the disparate radios during an emergency.

Background Information Investment Description: It was learned during a multiple alarm chemical fire that responders from the five mutual aid towns were unable to communicate directly with each other effectively. Subsequently, a consultant was hired to develop an interoperable communications plan that assessed the communications gaps and recommended solutions. This project seeks to implement the plan by replacing 30 incompatible portable radios, reprogramming all remaining (220 portable and 15 fixed) radios, conducting 3 training classes for the use of the equipment and the Standard Operating Procedures and conducting 1 table top exercise that will include all 5 towns that are included in the Mutual Aid Agreements.

Exemptions

Please note that the following items do not need SWIC or SIEC review, or completion of an ICIP as part of the grant application process:

- Batteries
- Cameras – Unless the project included backhaul infrastructure to be used for information/data sharing
- Computer Aided Dispatch (CAD)/Records Management System (RMS) Software
- Computers, general purpose – Unless used for information/data sharing
- GPS units
- Microphones (including collar/throat microphones)
- Multi-channel recorders
- Netclocks
- Warranties/Maintenance
- Wireless air cards
- Wireless IP routers

Questions

Any questions about the ICIP process, interoperability requirements, P25 compliance or interoperability equipment programming, please contact the Massachusetts Statewide Interoperability Coordinator (SWIC) at ma.swic@mass.gov.

Interoperable Communications Investment Proposal (ICIP)

Please complete all sections except for *SIEC Review Section*.

The completed ICIP form must be emailed with your grant application to:

Agency Name	
Email Address	

For equipment purchases, a vendor price quote that includes the equipment make, model and specifications must be submitted with this form. Please identify the quote number(s) or other identification code(s) associated with this proposal in the requesting cell below so the correct quote is tied to the ICIP during review.

Community Name			
Project Point of Contact			
Phone #		Email	

FFY / Program		Project Costs	
Project Start Date		Project End Date	
Investment Name			
Vendor Quote #			

Investment Summary (describe your project)

Communications Interoperability Problem Description

Background Information / Detailed Investment Description

Expected Outcomes- Describe the communications interoperability gaps that will be addressed

--

SCIP Goals- Identify each SCIP goal (check the box) that this investment will support and describe how that support will be accomplished. The current Massachusetts SCIP can be found here:
www.mass.gov/doc/massachusetts-statewide-communication-interoperability-plan-scip-2020

Goal		Describe support
<input type="checkbox"/>	Governance	
<input type="checkbox"/>	SOP	
<input type="checkbox"/>	Technology	
<input type="checkbox"/>	Training & Exercise	

Ownership - Identify the proposed owners of all assets procured with this investment.

Organization	Asset Description

Usage Plan - Describe the usage plan for the equipment / project

--

Disciplines- Identify each responder discipline that will enhance its communications interoperability from this investment and describe the interoperability enhancement	
<i>Please use the following abbreviations to represent the corresponding discipline: LE - Law Enforcement; EMS - Emergency Medical Services; EMA - Emergency Management Agency; FS - Fire Service; HZ – HAZMAT; PW - Public Works; PH - Public Health; GA – Governmental Administrative; PSC - Public Safety Communications; HC - Health Care; O-Other</i>	
Discipline	Enhancement

Multi-Jurisdictional Interoperability - All investments must provide interoperability between two or more jurisdictions. Identify each jurisdiction that will achieve interoperability from this investment.

Following Section will be completed by SIEC:

REVIEW STATUS	APPROVE	AMEND	DENY
Statewide Interoperability Coordinator (SWIC) Recommendation			
Executive Management Committee (EMC) Recommendation			
Statewide Interoperability Executive Committee (SIEC) Recommendation			
Applicant notified of Recommendation			
SIEC Member Signature / Date			

The attached Special Condition must be signed and submitted with your completed ICIP form. ICIP forms submitted without the signed Special Conditions will not be reviewed.

**MASSACHUSETTS
STATE INTEROPERABILITY EXECUTIVE COMMITTEE (SIEC)**

**Special Conditions for Interoperability and Information
Sharing Grants *Version 2.1 – December 2020***

Radio (RF) Equipment Purchase specifications – All radio equipment purchased, upgraded or programmed from SIEC-approved funding will meet current SAFECOM P25 compliance requirements as published on the Cybersecurity and Infrastructure Security Agency (CISA) grant guidance document page (<https://www.cisa.gov/publication/emergency-communications-grant-guidance-documents>). Additionally, this equipment will comply with the SIEC Guidance Bulletin 20-1: Public Safety Agency Encryption (<https://www.mass.gov/doc/public-safety-encryption-guidance-bulletin>).

Radio (RF) Equipment programming – Compliance with this section is met by programming the full Massachusetts Tactical Channel Plan (MTCP) by appropriate band in all purchased RF equipment.

1. **National Interoperability Channels - Common.** All radios purchased, upgraded, or programmed from SIEC-approved funding must include a minimum channel complement of the National Interoperability Channels respective to the frequency band the radio operates on, (VTAC, UTAC, 8TAC, etc.). All National Interoperability Channels will use the National Public Safety Telecommunications Council (NPSTC) naming conventions.
2. **National Interoperability Channels – Discipline.** All radios purchased, upgraded, or programmed from SIEC-approved funding should include the discipline-specific National Interoperability Channels when room is available in the radio, (VLAW, VFIRE, VMED). All National Interoperability Channels will use the National Public Safety Telecommunications Council (NPSTC) naming conventions.
3. **Statewide Interoperability Channels.** All radios purchased, upgraded, or programmed from SIEC-approved funding must include statewide interoperability channels as identified in the MTCP. These channels will be programmed according to the MOU or guidance in place for the statewide system and participating agency. (Examples include: State Police 800MHz LPS Channels, FAMTRAC, MEMA VHF Channels, etc.)
4. **Regional Interoperability Channels.** All radios purchased, upgraded, or programmed from SIEC-approved funding must include regional interoperability channels as identified in the MTCP. These channels will be programmed according to the MOU or guidance in place for the statewide system and participating agency. (Examples include: BAPER, WMLEC, Fire District Mutual Aid Channels, etc.)
5. **Cached Radios.** Cached radios purchased, upgraded, or programmed from SIEC-approved funding must include the standard interoperability template as identified in the MTCP.
6. **Radio Reprogramming.** Any reprogramming of existing equipment supported by SIEC-approved funds will follow the conditions above. If a reprogrammed radio does not possess the channel capacity to meet the MTCP programming requirements above, the SIEC will provide additional guidance.

Communications Asset Tracking Requirements

7. **CASM Data-Entry.** All transmitting/receiving RF devices purchased with SIEC-approved funding will be entered into CASM (Communications Asset Survey & Mapping tool) by the region, state agency or organization receiving the award.
8. **CASM Maintenance.** The organization receiving SIEC-approved funding agrees to maintain current and accurate information in CASM for the equipment entered should changes occur.

Training, Exercise and Usage Requirements

9. **Training.** Recipient agrees to report results of the training program identified in the application associated with interoperability awards.
10. **Exercise.** Recipient agrees to report results of the tiered communications requirements for exercises to the SIEC. The SIEC will provide tiered communications requirements for all exercises using voice or data systems supported by SIEC-approved funding.
11. **Usage.** Recipient agrees to track results of the usage plan identified in the application. This information may be requested during monitoring, site visits, or during other SIEC-approved activities.

Additional Requirements

12. **SIEC Policies and Guidance Bulletins.** To the extent applicable and/or practical, the recipient agrees support, to the best of their current ability, any future SIEC policies and guidance bulletins introduced for the furthering of interoperable communications across the Commonwealth.
-

Information Sharing Purchase compliance – Information sharing is defined as, “Making information available to participants (people, processes, or systems).” Proposals with an information sharing component must meet the following conditions:

1. **Agreement to contribute data to appropriate Federal and State Systems or Repositories.** Where applicable, grantees will be required to contribute data to Federal and statewide systems or repositories. The following is the list of potential systems and repositories:
 - Massachusetts Criminal Justice Information System (CJIS): (inmate data – state and county)
 - Massachusetts State Police Identification Section: (ten print arrest fingerprint cards and mug shots)
 - Massachusetts Statewide Information Sharing System (SWISS): (police incident data)
 - Massachusetts CopLink: (police and custodial records management systems data)
 - Mass-Gangs: (gang intelligence data)
 - Massachusetts Offense Based Tracking Number (OBTN) system (unique number system for arrests or charges)
 - Massachusetts Ambulance Trip Record Information System (MATRIS) (EMS data collection system required by OEMS)
 - National Fire Incident Reporting System (NFIRS)
 - National Incident Based Reporting System (NIBRS)

Applicants must include in their application (narrative and budget) the costs – that are allowable under the respective grant program - associated with meeting the following five (5) general requirements to contribute data to the applicable system or repository.

1. Assign internal resources and/or hire resources to develop, test, and implement the functional and technical requirements;
2. Procure the required software and hardware;
3. Conduct acceptance testing;
4. Sign-off on acceptance testing; and
5. Assign internal resources and/or hire resources to maintain the technical environment.

Contact the Executive Office of Technology Services and Security (EOTSS) if additional information is required.

2. **National Information Exchange Model (NIEM) Conformance.** Applicants applying for grant funds to develop new data exchanges must commit to developing these exchanges incorporating the NIEM data exchange standards. Applicants must include in the narrative of the grant application a description of how the project will achieve NIEM conformance. For additional information on NIEM, please visit www.niem.gov
3. **Security Policies and Standards.** Applicants will abide by any of the following policies and standards that apply to the project.
 - a. **Commonwealth of Massachusetts Enterprise Information Security (EIS) Policy and Standards.** State agencies or organizations under the Executive Branch must comply with the latest published EIS standards as applicable. These standards may be accessed at <https://www.mass.gov/handbook/enterprise-information-security-policies-and-standards>.
 - b. **Commonwealth of Massachusetts Web Accessibility Standards.** Grant applications that propose to implement Internet or Intranet based web-browser interfaces must conform to the Commonwealth’s Web Accessibility Standards. These standards may be accessed at <https://www.mass.gov/guides/web-accessibility-standards>.
 - c. **Security Policies and Standards.** If an information sharing or data exchange project proposes the sharing or exchanging of Criminal Offender Record Information (CORI) data as defined in Massachusetts General Law Chapter 6 Section 168-172, the applicant and all participants within the project must ensure that all systems conform to the standards set forth in the current version of the FBI’s *CJIS Security Policy*.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above conditions.

Print Project Name			
Authorized Signature		Date	
Print Name			
Print Title			