



Appendix B

Instructions For Filing of 2018 Community Mitigation Fund Applications

Appendix C - 2018 Specific Impact Application

If a Community or other Applicant has a **Specific Impact**, please use the application entitled “**2018 COMMUNITY MITIGATION FUND SPECIFIC IMPACT APPLICATION**” and fill out **entire application form**.

Appendix D - 2018 Transportation Planning Application*

If a Community is requesting funding for a **Transportation Planning Project**, please use the application entitled “**2018 TRANSPORTATION PLANNING GRANT APPLICATION**”. Please fill out the **entire application form**. Joint applicants shall indicate all communities that are applying together for joint projects and the amount of funding requested jointly. Please note that the Guidelines specify the percentage of applications necessary for joint applications. Joint applicants shall also specify whether they are seeking a Regional Planning Incentive Award and the amount of funding requested. **Each community filing a joint application should complete a joint application for submittal**. No community is eligible for more than one Transportation Regional Planning Incentive Award. If a community is filing an application for both a joint Transportation Planning Grant and an individual community Transportation Planning Grant, the community should use one application for each grant.

Appendix E - 2018 Workforce Development Pilot Program Application

If a Community or other Applicant is filing for a **Workforce Development Pilot Project**, please use the application entitled “**2018 WORKFORCE DEVELOPMENT PILOT PROGRAM APPLICATION**”. Please fill out the **entire application form**.

Appendix F – 2018 Non-Transportation Planning Application*

If a Community is requesting funding for a 2018 Non-Transportation Planning Grant, please use the application entitled “**2018 NON-TRANSPORTATION PLANNING GRANT APPLICATION**”. Please fill out the **entire application form**. Joint applicants shall indicate all communities that are applying together for joint projects and the amount of funding requested jointly. Please note that the Guidelines specify the percentage of applications necessary for joint applications. Joint applicants shall also specify whether they are seeking a Regional Planning Incentive Award and the amount of funding requested. **Each community filing a joint application should complete a joint application for submittal**. No community is eligible for more than one Non-Transportation Regional Planning Incentive Award. If a community is filing an application for both a joint Non-Transportation Planning Grant and an individual community Non-Transportation Planning Grant, the community should use one application for each grant.

* Please see special instructions on the 2018 Transportation and Non-Transportation Planning applications regarding Joint Applications.



Instructions For Filing of 2018 Community Mitigation Fund Applications (continued)

Appendix G - 2018 Planning Project Grant Application: Use of Reserve or Tribal Gaming Technical Assistance

If a Community is requesting to use a portion of its **reserve funding** for a **Planning Project** please fill out the **entire application form** entitled “**2018 RESERVE PLANNING GRANT / TRIBAL GAMING TECHNICAL ASSISTANCE APPLICATION**”.

If a community or other applicant is requesting technical assistance funding in the determination of potential impacts that may be experienced by communities in geographic proximity to the potential Tribal Gaming facility in Taunton, please fill out the **entire application form** entitled “**2018 RESERVE PLANNING APPLICATION / TRIBAL GAMING TECHNICAL ASSISTANCE APPLICATION**”.

2015/2016 Mitigation Reserve Fund Grant - Reauthorized

Note: Communities that received approval of the 2015/2016 Mitigation Reserve Fund request **do not need to submit any application to preserve their reserves in 2018**. Please note that any application using reserve funding is **not due by the February 1, 2018 deadline, and will be accepted on a rolling basis throughout the year**.

Any questions contact: John S. Ziemba, Ombudsman 101 Federal Street, 12th Floor, Boston, MA 02110
(617) 979-8423 or john.s.ziemba@state.ma.us

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An application must be received by February 1, 2018 to meet the application deadline.

Applications should be sent to: www.commbuys.com. The COMMBUYS bid number is **BD-18-1068-1068C-1068L-22137**. If you have any questions regarding COMMBUYS, please contact COMMBUYS Help Desk assistance at 1-888-627-8283 or COMMBUYS@state.ma.us.