

Specific Impact Grant Instructions

Please note the following limitations and special conditions on Specific Impact Grants.

- Each Community may only apply for **one** Specific Impact Grant, however, communities may apply for multiple purposes in one application. For instance, if a community identifies three different specific impacts that total \$500,000, one application may be submitted that identifies each individual project within a single application.
- The maximum amount of any Specific Impact Grant is \$500,000 unless a waiver is granted by the Commission (see section 3.5 of the 2021 Community Mitigation Fund Guidelines for details on waivers).
- The maximum amount of a Public Safety Grant is \$200,000.
- If more than one agency within a community is applying for a Specific Impact Grant, the application should be submitted by the community and not the individual agency. For instance, if both the Police Department and the Planning Department of a community are applying for a grant, one application should be submitted by the community and signed by the person that is responsible for entering into contracts on behalf of the community.

Application Instructions

Please fill out the entire application form. Additional sheets may be added if necessary.

1. Project Information

- a. Please enter the name of the municipality or other government entity if not a municipality.
- b. Enter the project name here. Please limit the project name to 10 words. This information will be used to identify the project and may be posted on the MGC website, so please be as descriptive as possible within the word limit.
- c. Enter a brief project description. These descriptions may be posted on the MGC website as well as being used for press releases, etc. Please try to be as descriptive as possible while limiting the description to 50 words.
- d. Enter the primary contact person for this grant. This should be the person responsible for the day-to-day activities of the grant.
- e. Please provide the telephone number and e-mail address for the primary contact person.
- f. Please provide the mailing address of the primary contact person.

2. Impact Description/Connection to the Gaming Facility – This section is critical to the award of a grant. The direct purpose of the Community Mitigation Fund is to assist communities in offsetting the costs related to the construction and operation of a gaming establishment. Therefore, there must be a direct nexus to a gaming establishment in order for the Commission to award a grant.

- a. In this section, fully describe the impact that is being caused by the gaming facility. Please provide as much detail as you can. These impacts must be supported by documentation or evidence.

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- b. In this section, please identify what documentation or evidence exists that supports that the gaming facility is causing the impact. These could include studies or surveys prepared by the community, Mass Gaming Commission research studies, or other sources of documentation. Please append relevant sections of the documentation with your application.
- c. Please describe how the proposed project will address the impact identified in this section.

3. Proposed Use of Specific Impact Grant Funds

- a. Please enter the amount of funding being requested. Please be aware of the funding limits for the category. If any project proposes to exceed the funding limit for the category, a waiver request must be submitted with the application. Please see Section 3.5 of the 2021 Community Mitigation Fund Guidelines for the waiver process.
- b. Describe how the funds are proposed to be used. This section should provide a detailed discussion of the project scope and budget as well as a proposed implementation schedule. The project scope should be sufficiently detailed to allow the review team to understand what the project is and what the outcomes of the project are.
- c. Provide documentation that ensures that the funds will be used for the cost of mitigating the impact of a gaming establishment. For instance, the application should include any invoices or estimates that would quantify the costs associated with the impact. These should fully describe the costs of the identified impact. Or if the project is to provide funds for public safety personnel costs, the applicant must submit detailed hourly estimates for those personnel costs.
- d. In this section, describe how the request will address the impact identified in Section 2 of the application. This section should demonstrate to the review team that implementation of this grant will address the identified impact. Please provide as many specifics as you can in this section.
- e. Please describe how you plan to measure the effectiveness of the project in mitigating the impact.

4. Relevant Excerpts from Host or Surrounding Community Agreements

- a. In this section, please include any excerpts from the Host or Surrounding Community Agreements that relate to the casino impact identified in Section 2. If your community does not have an agreement with a licensee, please indicate that here.
- b. Please explain how the impact was anticipated, or not anticipated in that agreement.

5. Internal Controls/Administration of Funds – Please provide descriptions of the relevant internal controls that the community/governmental entity has in place to ensure the appropriate expenditure and tracking of grant funds.

6. Certification by Municipality/Governmental Entity – This section should be signed by a municipal official or other government official that has the authority to enter into a contract on behalf of that community or governmental entity.