



Massachusetts Gaming Commission
101 Federal Street, 12th Floor
Boston, MA 02110

**INSTRUCTIONS FOR FILING FOR THE
2016 COMMUNITY MITIGATION FUND RESERVE / SPECIFIC IMPACT
APPLICATION OR
2016 TRANSPORTATION PLANNING GRANT APPLICATION**

1. 2015 Mitigation Reserve Fund - continuation

Note: Communities that received approval of the 2015 Mitigation Reserve Fund request **do not** need to submit any application to preserve its reserve in 2016.

2. 2016 Mitigation Reserve Fund Only

If a Community is filing for a **mitigation reserve fund only**, please use the application entitled "**2016 COMMUNITY MITIGATION FUND RESERVE / SPECIFIC IMPACT APPLICATION**", check the **box on page 1** and fill out all the boxes in blue. **Skip grayed boxes 1-4**. Detail regarding the use of the reserve fund can be provided to the Commission on a rolling basis upon consultation with the Commission.

3. 2016 Community Mitigation Fund Specific Impact Application

If a Community or other Applicant has a **specific impact**, please use the application entitled "**2016 COMMUNITY MITIGATION FUND RESERVE / SPECIFIC IMPACT APPLICATION**" and fill out **entire application form**.

4. 2016 Community Mitigation Reserve Fund and 2016 Community Mitigation Fund Specific Impact Application

If a Community or other Applicant is requesting **both a 2016 Mitigation Reserve Fund and has a specific impact**, please fill out the **entire application form** entitled "**2016 COMMUNITY MITIGATION FUND RESERVE / SPECIFIC IMPACT APPLICATION**".

5. 2016 Transportation Planning Grant Application

If a Community is filing for a **2016 Transportation Planning Grant**, please use the application entitled "**2016 TRANSPORTATION PLANNING GRANT APPLICATION**". Please fill out the **entire application form**.

**Any questions contact: John S. Ziemba, Ombudsman
101 Federal Street, 12th Floor, Boston, MA 02110
(617) 979-8423 or john.s.ziemba@state.ma.us**

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An application must be received by February 1, 2016 to meet the application deadline.

Applications should be sent to: www.commbuys.com

If you have any questions regarding COMMBUYS, please contact COMMBUYS Help Desk assistance at 1-888-627-8283 or COMMBUYS@state.ma.us.



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101 Federal Street, 12th Floor
Boston, MA 02110**

**2016 COMMUNITY MITIGATION FUND
RESERVE / SPECIFIC IMPACT APPLICATION**

**CHECK BOX IF REQUESTING THE CREATION OF A
MITIGATION RESERVE FUND FOR A COMMUNITY**

APPLICATIONS DUE NO LATER THAN FEBRUARY 1, 2016.
For anyone with specific impacts, please complete the gray boxes 1-4 beginning on page 2. If you are not applying for mitigation of specific impacts by February 1, 2016, you do not need to complete grayed boxes 1-4.

1.	City of Melrose NAME OF MUNICIPALITY/GOVERNMENT ENTITY/DISTRICT
2.	City of Melrose DEPARTMENT RECEIVING FUNDS
3.	Patrick Dello Russo, Chief Financial Officer/Auditor NAME AND TITLE OF INDIVIDUAL RESPONSIBLE FOR HANDLING OF FUNDS
4.	City Hall 562 Main Street, Melrose, MA 02176 ADDRESS OF INDIVIDUAL RESPONSIBLE FOR HANDLING OF FUNDS
5.	(781) 979-4110 and auditor@cityofmelrose.org PHONE # AND EMAIL ADDRESS OF INDIVIDUAL RESPONSIBLE FOR HANDLING OF FUNDS
6.	Robert J. Dolan, Mayor NAME AND TITLE OF INDIVIDUAL AUTHORIZED TO COMMIT FUNDS ON BEHALF OF MUNICIPALITY/GOVERNMENTAL ENTITY
7.	City Hall 562 Main Street, Melrose, MA 02176 ADDRESS OF INDIVIDUAL AUTHORIZED TO COMMIT FUNDS ON BEHALF OF MUNICIPALITY/GOVERNMENTAL ENTITY
8.	781-979-4440 and mayorsoffice@cityofmelrose.org PHONE # AND EMAIL ADDRESS OF INDIVIDUAL AUTHORIZED TO COMMIT FUNDS ON BEHALF OF MUNICIPALITY/GOVERNMENTAL ENTITY
9.	Wynn MA, LLC NAME OF GAMING LICENSEE

1. IMPACT DESCRIPTION

Please describe in detail the impact that is attributed to the construction of a gaming facility. Please provide support for the determination that the construction of the gaming facility caused or is causing the impact.

2. PROPOSED MITIGATION

Please identify below the manner in which the funds are proposed to be used. Please provide documentation (e.g. - invoices, proposals, estimates, etc.) adequate for the Commission to ensure that the funds will be used for the cost of mitigating the impact from the construction of a proposed gaming establishment. Please describe how the mitigation request will address the specific impact indicated. Please attach additional sheets/supplemental materials if necessary.

3. IMPACT CONTROLS/ADMINISTRATION OF IMPACT FUNDS

Please provide detail regarding the controls that will be used to ensure that funds will only be used to address the specific impact. If non-governmental entities will receive any funds, please describe what reporting will be required and how the applicant will remedy any misuse of funds.

4. RELEVANT EXCERPTS FROM HOST OR SURROUNDING COMMUNITY AGREEMENTS

Please describe and include excerpts from any relevant sections of any Host or Surrounding Community Agreement. Please explain how this impact was either anticipated or not anticipated in that Agreement.

CERTIFICATION BY MUNICIPALITY/GOVERNMENTAL ENTITY

On behalf of the aforementioned municipality/governmental entity I hereby certify that the funds that are requested in this application will be used solely for the purposes articulated in this Application.



1/20/16

Signature of Responsible Municipal
Official/Governmental Entity

Date

APPROVAL OF THE MASSACHUSETTS GAMING COMMISSION

On behalf of the Massachusetts Gaming Commission, the Commission hereby authorizes the payment from the Community Mitigation Fund in accordance with M.G.L. c. 23K as outlined in this Application.

Executive Director

Date

Ombudsman

Date